

November 8, 2024
Our File No.: 31862-017

VIA: E-MAIL

John Bilodeau
920057 Ontario Inc. O/A Action Refrigeration & Electrical
428 Cedar Sreet South
Timmins Ontario P4N 2H9

Dear John Bilodeau:

**Re: Certificate Of Substantial Performance
École catholique Notre-Dame Boiler Upgrade
District of Sudbury/Town of Foleyet**

Please find enclosed a copy of the certificate of substantial performance (Form 9) for the above noted project. Please arrange for publication in a construction trade newspaper as per Ontario Reg. 304/18 within seven days of receipt of this letter and send proof of publication once it is received.

Along with proof of publication, submit an application for payment of the lien holdback amount, an up to date WSIB certificate, an up to date Statutory Declaration, and updated proof of insurance for the warranty period along with any other documentation noted in the Contract Documents.

Best Regards,

J.L. RICHARDS & ASSOCIATES LIMITED

Luc Jobin,
Senior Architectural Project Manager

LJJ:ad

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

(County/District/Regional Municipality/Town/City in which premises are situated)

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

(short description of the improvement)

to the above premises was substantially performed on _____ .
(date substantially performed)

Date certificate signed: _____

(payment certifier where there is one - signature required)

(owner and contractor, where there is no payment certifier -
signatures required)

Name of owner: _____

Address for service: _____

Name of contractor: _____

Address for service: _____

Name of payment certifier (where applicable): _____

Address: _____

(Use A or B, whichever is appropriate)

☐ A. Identification of premises for preservation of liens:

(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)