



**MTE Consultants**

520 Bingemans Centre Drive, Kitchener, Ontario N2B 3X9

September 26, 2024  
MTE File No.: C32605-670

Sean Yirka  
Hycon Servicing Inc.  
35 Dunward Place  
Waterloo, ON N2L 4E5  
*Email: syirka@hycon.ca*

Dear Sean:

**RE: Activa 2024 Surface Works  
MTE Q-24-02 – Asphalt and Concrete Works  
Form 9 - Certificate of Substantial Performance  
City of Kitchener and City of Cambridge**

Enclosed for the purpose of advertising is a copy of the Certificate of Substantial Performance for the above noted project.

Please provide our office with the Certificate of Advertisement, Statutory Declaration and Workplace Safety Insurance Board Certificate when available to allow for release of holdback monies.

If you have any questions or require further information, please do not hesitate to call.

Yours truly,

**MTE Consultants Inc.**

**Sean Jerry, P.Eng.,**  
Contract Administrator  
519-743-6500 x 1288  
[sjerry@mte85.com](mailto:sjerry@mte85.com)

SRJ:jng  
Encl.

cc: Dave Peres / Lori Vallie, Activa Holding Inc. (email)  
Kyle Yirka, Hycon Servicing Inc. (email)  
Dave Hicks / Chris Urbina, MTE Consultants Inc.

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**Form 9**

**CERTIFICATE OF SUBSTANTIAL PERFORMANCE  
OF THE CONTRACT UNDER SECTION 32 OF THE ACT  
CONSTRUCTION ACT**

**REGION OF WATERLOO**

.....  
(County/District or Regional Municipality/City or Borough of  
Municipality of Metropolitan Toronto in which premises are situate)

**Stauffer Woods Block 96, 25 Isherwood Avenue and Ormston Subdivision**

.....  
(Street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

**Asphalt and Concrete Works – MTE-Q-24-02**

.....  
(short description of the improvement)

to the above premises was substantially performed on

August 30, 2024

.....  
(date substantially performed)

Date certificate signed: September 26, 2024

.....  
Sean Jerry  
(payment certifier where there is one)

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.....  
(owner and contractor where  
there is no payment certifier)

Name of owner: Activa Holdings Inc.  
Address for service: 55 Columbia Street East, Suite 1, Waterloo, Ontario N2J 4N7

Name of contractor: Hycon Servicing Inc.  
Address for service: 35 Dunward Place, Waterloo, Ontario N2L 4E5

Name/Address of  
payment certifier: MTE Consultants Inc.  
520 Bingemans Centre Drive, Kitchener, Ontario N2B 3X9

(Use A or B, whichever is appropriate)

A. Identification of premises for preservation of liens:

.....  
(where liens attach to premises, reference to lot and plan or instrument registration number)

B. Office to which claim for lien and affidavit must be given to preserve lien:

MTE Consultants Inc. ....  
(where liens do not attach to premises)