



2121 Argentia Road, 4th Floor
Mississauga, ON L5N 2X4

Thursday, January 2, 2025

Flynn Canada
890 Arvin Ave
Stoney Creek, ON L8E 5Y8

Project Title:	Valley Heights Secondary Svhool
Re: Project Address:	2561 Hwy 59, Langton, ON
Rimkus Matter No.:	100237853
Subject:	Request for Project Closeout Documents

Dear Craig Van De Merwe,

This letter is to inform you that the above-noted project is substantially complete. Please find enclosed a copy of the Certificate of Substantial Performance, Form 9, for the project.

It is your responsibility to place an advertisement in the Daily Commercial News stating the completion of the Work to inform all interested subcontractors and suppliers. Once posted and Rimkus is in receipt of an official certificate, we will authorize the release of statutory holdback funds after the passing of the Lien period, 60 days from the date indicated on the Certificate of Substantial Completion.

Kindly issue the Project Closeout documents to Rimkus, including:

1. Notice of Publication.
2. OIRCA 2 Year Workmanship Warranty.
3. Manufacturer's Roofing Warranty.
4. Maintenance manuals for installed products and systems.

Note that all warranties must identify the roof locations worked on and specify the amount of area completed for this project.

Once processed, please forward the required project closeout documentation to our office for review. Original documentation to be submitted to the Client for their records. Final payment to be released after all the closeout documents have been received and deemed in good order.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Marco Merolle'.

Marco Merolle, Roofing Practice Leader

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

Norfolk County

(County/District/Regional Municipality/Town/City in which premises are situated)

2561 Hwy 59 South, Langton, ON N0E 1G0

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

Replacement of Roof Area 103, 104 and 205

(short description of the improvement)

to the above premises was substantially performed on **November 27, 2024**

(date substantially performed)

Date certificate signed: **January 2, 2025**



(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: **Grand Erie District School Board**

Address for service: **349 Erie Avenue, Brantford, ON N3T 5V3**

Name of contractor: **Flynn Canada Ltd.**

Address for service: **890 Arvin Avenue, Stoney Creek, ON L8E 5Y8**

Rimkus Consulting Group

Name of payment certifier (where applicable): **Canada, Inc.**

Address: **2121 Argentia Road, 4th Floor, Mississauga, ON L5N 2X4**

(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

Valley Heights Secondary School, 2561 Hwy 59 South, Langton, ON N0E 1G0

(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)