



February 24, 2025

**Via: Email**

Sydney Taylor  
Pacific Paving Ltd.  
584 Luke Road, Suite 204  
Mississauga, ON L4W 2K5

Dear Sydney:

**Re: Town of Caledon: Bolton Small Roads Rehabilitation Program  
Certificate of Substantial Performance  
Project No.: 300053467.0000**

Please find enclosed a completed Form 9, Construction Act, Certificate of Substantial Performance duly signed and dated confirming that the Bolton Small Roads Rehabilitation Program Project has been substantially performed as of December 13, 2024.

The 60-day lien period as set out in the Construction Act starts on the date that the Certificate of Substantial Performance is published.

At the end of the 60-day lien period, we will prepare a Payment Certificate releasing the Statutory Holdback. Prior to issuing the Release of Holdback Certificate, we will require the following documentation:

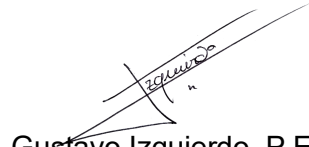
- Proof of publication of Substantial Performance.
- Current WSIB Certificate.
- Current Statutory Declaration.
- Request for the release of the Statutory Holdback (a billing request).
- A Contract Release Form releasing the Owner from all future claims relating to the contract with any exceptions (deficiencies, outstanding work, claims, etc.).
- Confirmation that there are no outstanding un-resolved third party or insurance claims.

Once all the documentation has been received and is in good order, and upon expiration of the 60-day lien period, the holdback will be released.

Please feel free to contact me should you have any questions or comments regarding this matter.

Yours truly,

**R.J. Burnside & Associates Limited**

A handwritten signature in black ink, appearing to read 'Gustavo Izquierdo', is written over a horizontal line.

Gustavo Izquierdo, P.Eng., C.E.T., rcca.  
Contract Administrator  
GI:rk

Enclosure(s)      Form 9, Construction Act, Certificate of Substantial Performance

cc:      Ms. Danny Jennings, Pacific Paving Ltd (enc.) (Via: Email)  
         Mr. Dawn Correa, Pacific Paving Ltd (enc.) (Via: Email)  
         Mr. Sarjot Rattay, Town of Caledon (enc.) (Via: Email)  
         Mr. Drew Stirling, R.J. Burnside & Associates Limited (enc.) (Via: Email)  
         Mr. Ron Alkema, R.J. Burnside & Associates Limited (enc.) (Via: Email)

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

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**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Act*

**Town of Caledon**

(County/District/Regional Municipality/Town/City in which premises are situated)

**John, David and Louise Street, Town of Caledon**

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

**Bolton Small Roads Rehabilitation Program at John, David and Louise Street**

(short description of the improvement)

to the above premises was substantially performed on **December 13, 2024**

(date substantially performed)

Date certificate signed: **February 24, 2025**



(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: **The Town of Caledon**

Address for service: **6311 Old Church Road, Caledon ON L7C 1J6**

Name of contractor: **Pacific Paving Ltd.**

Address for service: **5845 Luke Road, suite 204, Mississauga, ON L4W 2K5**

Name of payment certifier (where applicable): **R.J. Burnside & Associates Limited**

Address: **6990 Creditview Road, Unit 2, Mississauga, ON L5N 8R9**

(Use A or B, whichever is appropriate)

☐ A. Identification of premises for preservation of liens:

(if a lien attaches to the premises, a legal description of the premises,  
including all property identifier numbers and addresses for the premises)

☒ B. Office to which claim for lien must be given to preserve lien:

**Town of Caledon, 6311 Old Church Road, Caledon ON L7C 1J6**

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)