



**Centreline Architecture**

73 Elm Street, Suite 201  
Sudbury, ON P3C 1R7

t: (705) 618.1767

e: info@c-arch.ca

centrelinearchitecture.ca

**May 27, 2021**

Mr. Nick Carter  
Norwin Contracting  
571 Moneta Ave  
Timmins, ON P4N 2N9

**Project No. 2019-014**

**RE: CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF  
199 LARCH STREET UPGRADES**

We have reviewed your request for certification of Substantial Performance of the Contract on this project and find it in order. A copy of the Certificate of Substantial Performance is attached.

Please forward evidence of your publication of this certificate directly to the Owner, with a copy to the writer, so we may include it in our certification for the release of holdback.

Respectfully,

Kate Bowman OAA  
Partner | Architect



ENCLOSURES:

2019-014 – 199 Larch – Form 9 Substantial – May 27, 2021 (1 page)  
2019-014 – 199 Larch – Certificate of Payment 04 (4 pages)  
Progress Draw#4 (4 pages)

CC:

N/A

**FORM 6**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Lien Act*

CITY OF GREATER SUDBURY ,  
(County/District/Regional Municipality/Town/City in which premises are situated)

199 LARCH STREET, SUDBURY, ONTARIO ,  
(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

199 LARCH STREET ENTRANCE AND WASHROOM UPGRADES  
(short description of the improvement)

UPGRADES TO THE MAIN DOOR OF 199 LARCH AS WELL AS NEW STORAGE IN THE CAFETERIA, A  
NEW UNIVERSAL WASHROOM, RENOVATED PUBLIC WASHROOMS, AND RELATED M&E WORK.

to the above premises was substantially performed on MAY 20, 2021 .  
(date substantially performed)

Date certificate signed: MAY 27, 2021 .

CENTRELINE ARCHITECTURE \_\_\_\_\_  
(payment certifier where there is one) (owner and contractor, where there is no payment certifier)

Name of owner: CITY OF GREATER SUDBURY

Address for service: 200 BRADY STREET, SUDBURY, ON P3A 5P3

Name of contractor: NORWIN CONTRACTING

Address for service: 199 LARCH STREET, SUDBURY, ONTARIO

Name of payment certifier (where applicable): CENTRELINE ARCHITECTURE

Address: 158 ELGIN STREET, SUDBURY, ONTARIO P3E 3N5

(Use A or B, whichever is appropriate)



A. Identification of premises for preservation of liens:

199 LARCH STREET, SUDBURY, ONTARIO  
(where liens attach to premises, reference to lot and plan number or instrument registration number)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



B. Office to which claim for lien must be given to preserve lien:

\_\_\_\_\_  
(where liens do not attach to premises)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Certificate for Payment****CERTIFIED**

**Certificate number:** CP-004  
**Date issued:** 27/05/2021  
**Project number:** 2019-014  
**Project title:** CGS - Revolving Door and Washroom Renovation  
**Project location:** 199 Larch Street, Sudbury, Ontario, CA, P3E 5P9

**Prime Consultant:**  
 Kate Bowman  
 Tel: 7056181767 ext4

**Owner:**  
 Matthew Demers  
 City of Greater Sudbury Capital  
 Projects  
 Tel: 7056744455 ext. 2441

**Contractor:**  
 Cory Gauthier  
 Norwin Contracting  
 Tel: 705.360.1888

This is to certify that the value of *Work* performed and *Products* delivered to the *Place of Work* as of **20/05/2021** is **\$548,538.72** (exclusive of *Value Added Taxes*).

**Certified by Prime Consultant Kate Bowman on 27/05/2021**

The issuance of a certificate for payment shall constitute a representation by the Architect to the Client, based on the Architect's Field Review / General Review and on review of the contractor's schedule of values and application for payment, that the Work has progressed to the value indicated; that to the best of the Architect's knowledge, information and belief, the Work observed during the course of Field Review / General Review is in general conformity with the contract documents; and that the contractor is entitled to payment in the amount certified.

**Contract Summary**

<b>(A) Contract Price (SOV Contract Price Total)</b>	\$405,576.68
<b>(B) Change Orders (See full list at bottom of page)</b>	\$149,408.04
<b>(C) TOTAL AMOUNT PAYABLE FOR THE CONSTRUCTION OF THE WORK BEFORE VALUE ADDED TAXES</b>	\$554,984.72

**Certification Summary**

<b>(F) Value of <i>Work</i> performed and <i>Products</i> delivered to the <i>Place of the Work</i> as of 20/05/2021 Ref: PD - 04</b>	<b>\$548,538.72</b>
<b>(G) Total holdback at 10 %</b>	\$54,853.87
<b>(H) Holdback released</b>	\$0.00
<b>(i) Deficiency holdback</b>	\$9,950.00

<b>(J) Holdback retained ((G - H) + i)</b>	\$64,803.87	
<b>(K) Amount (Value of <i>Work</i> performed and <i>Products</i> delivered to the <i>Place of the Work</i> less holdback retained) (F - J)</b>	<b>\$483,734.85</b>	
<b>(L) Amount from previous progress payments</b>	\$380,284.69	
<b>(M) Amount of Contract Price payable current period (K - L)</b>	\$103,450.16	
<b>(N) Taxes (-13%)</b>	\$13,448.52	
<b>(O) Subtotal including <i>Value Added Taxes</i> (M + N)</b>	\$116,898.68	
<b>Total deposit</b>	\$0.00	
<b>Total previous deposit applied to date</b>	\$0.00	
<b>(P) Less amount from deposit</b>	\$0.00	\$0.00
<b>Deposit remaining</b>	<b>\$0.00</b>	
<b>(Q) TOTAL AMOUNT PAYABLE CURRENT PERIOD (O - P)</b>	<b>\$116,898.68</b>	

## Schedule of Values

ID	Work Description	Total Contract	Progress To Date (%)	Progress To Date (\$)	Previous Claim	This Claim	Balance To Complete
1	General Expenses	\$88,685.31	100%	\$88,685.31	\$83,500.00	\$5,185.31	\$0.00
2	Mobilization	\$3,000.00	100%	\$3,000.00	\$3,000.00	\$0.00	\$0.00
3	Supervisor	\$22,440.00	100%	\$22,440.00	\$19,500.00	\$2,940.00	\$0.00
4	Demolitions	\$19,069.25	100%	\$19,069.25	\$17,209.00	\$1,860.25	\$0.00
5	Framing/Drywall/Tape and Fill	\$24,551.72	100%	\$24,551.72	\$24,551.00	\$0.72	\$0.00
6	Acoustic Panel Ceilings	\$1,203.10	100%	\$1,203.10	\$0.00	\$1,203.10	\$0.00
7	Masonry	\$1,463.80	100%	\$1,463.80	\$1,463.80	\$0.00	\$0.00
8	Painting	\$6,549.00	100%	\$6,549.00	\$5,500.00	\$1,049.00	\$0.00
9	Epoxy Flooring	\$12,620.00	100%	\$12,620.00	\$12,620.00	\$0.00	\$0.00
10	Fire Stopping & Joint Sealants	\$2,512.50	100%	\$2,512.50	\$2,512.50	\$0.00	\$0.00
11	Doors and Frames	\$11,500.00	100%	\$11,500.00	\$11,500.00	\$0.00	\$0.00
12	Aluminum Store Front Entrance	\$65,360.00	100%	\$65,360.00	\$50,000.00	\$15,360.00	\$0.00
13	Misc. Specialties	\$11,546.00	100%	\$11,546.00	\$9,100.00	\$2,446.00	\$0.00
14	Electrical	\$29,000.00	100%	\$29,000.00	\$25,330.00	\$3,670.00	\$0.00
15	Mechanical	\$86,826.00	92.58%	\$80,380.00	\$25,380.00	\$55,000.00	\$6,446.00
16	Allowances	\$16,250.00	100%	\$16,250.00	\$14,250.00	\$2,000.00	\$0.00
17	Demobilization	\$3,000.00	100%	\$3,000.00	\$0.00	\$3,000.00	\$0.00
	<b>Original Contract</b>	<b>\$405,576.68</b>	<b>98%</b>	<b>\$399,130.68</b>	<b>\$305,416.30</b>	<b>\$93,714.38</b>	<b>\$6,446.00</b>

## Change Orders and Change Directives

ID	Change Order	Total	Progress To Date (%)	Progress To Date (\$)	Previous Claim	This Claim	Balance To Complete
CO-002	Curtain Wall - Head Fastening	\$6,152.30	100%	\$6,152.30	\$6,152.30	\$0.00	\$0.00
CO-003	Washroom Wall Tile	\$36,504.03	100%	\$36,504.03	\$36,504.03	\$0.00	\$0.00
CO-004	Thermostat in Cafeteria Storage	\$820.00	100%	\$820.00	\$820.00	\$0.00	\$0.00
CO-005	Electrical Panel and Lighting	\$16,146.30	100%	\$16,146.30	\$16,146.30	\$0.00	\$0.00
CO-006	Universal Washroom Door	-\$3,088.80	100%	-\$3,088.80	-\$3,088.80	\$0.00	\$0.00
CO-008	Firestopping	\$0.00	0%	\$0.00	\$0.00	\$0.00	\$0.00

CO-009	Cafeteria Storage Electrical	\$1,331.00	100%	\$1,331.00	\$1,331.00	\$0.00	\$0.00
CO-010	Floor grinding in the washrooms	\$6,184.20	100%	\$6,184.20	\$6,184.20	\$0.00	\$0.00
CO-012	Exterior Entrance - Night Time Premium and Materials	\$39,073.21	100%	\$39,073.21	\$39,073.21	\$0.00	\$0.00
CO-013	BASE INFILL DETAIL AT NEW DOOR, EXTERIOR	\$23,097.80	100%	\$23,097.80	\$14,000.00	\$9,097.80	\$0.00
CO-015	Revised Heater at Front Entrance	\$4,878.50	100%	\$4,878.50	\$0.00	\$4,878.50	\$0.00
CO-016	PCO-15 - Dampers	\$6,468.00	100%	\$6,468.00	\$0.00	\$6,468.00	\$0.00
CO-017	Basement Mechanical Unknown Items	\$11,841.50	100%	\$11,841.50	\$0.00	\$11,841.50	\$0.00
<b>Total Change Orders</b>		<b>\$149,408.04</b>	<b>100%</b>	<b>\$149,408.04</b>	<b>\$117,122.24</b>	<b>\$32,285.80</b>	<b>\$0.00</b>

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#### Full List of Certificates for Payments to Date

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<b>COP-001</b>	<b>\$81,568.48</b>
<b>COP-002</b>	<b>\$84,023.52</b>
<b>COP-003</b>	<b>\$264,129.69</b>
<b>COP-004</b>	<b>\$116,898.68</b>
<b>Total (including value added taxes)</b>	<b>\$546,620.37</b>

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Name & Title (print)

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Signature

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Date (DD-MM-YYYY)

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## Comments & History

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### HISTORY - 27/05/2021 10:02 AM:

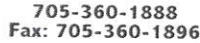
Certificate for Payment certified by Prime Consultant **Kate Bowman**. The following people were notified by email: Kate Bowman, Nick Carter, Matthew Demers

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### HISTORY - 27/05/2021 10:02 AM:

Certificate for Payment issued to Prime Consultant **Kate Bowman** by Prime Consultant **Kate Bowman**. The following people were also notified by email: Nick Carter, Matthew Demers.

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Customer

## Misc

Date \_\_\_\_\_

Invoice No.

4

[illegible]

SubTotal	\$	126,009.18
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Hold Back 10%	\$	(12,600.92)
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Sub Total	\$ 113,408.26
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13.00%	\$	14,743.07
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<b>TOTAL</b>	<b>\$ 128,151.34</b>
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## HST

Norwin Contracting has a 1 year warranty on work performed.



**Customer**

Attention **Leigh Lesar**  
Company **City of Greater Sudbury**  
Address **200 Brady Street**  
City **Sudbury Ontario**  
Phone **705-674-4455**

Project Na **Lobby Upgrades 199 Larch**  
Project No **CPS19-177**

**Misc**

Date: **May 13, 2020**  
Progress Draw **4**  
No.: **2062-4**

Item	Task Description	Contract Value (\$)	Previous Request		Current Draw		Complete to date		Balance to complete	
			\$	%	\$	%	\$	%	\$	%
1	General Expenses	\$ 88,685.31	\$ 83,500.00	94.2%	\$ 5,185.31	5.8%	\$ 88,685.31	100.0%	\$ -	58.0%
3	Mob	\$ 3,000.00	\$ 3,000.00	100.0%	\$ -	0.0%	\$ 3,000.00	100.0%	\$ -	86.0%
4	Supervisor	\$ 22,440.00	\$ 19,500.00	86.9%	\$ 2,940.00	13.1%	\$ 22,440.00	100.0%	\$ -	0.0%
5	Demo	\$ 19,069.25	\$ 17,200.00	90.2%	\$ 1,869.25	9.8%	\$ 19,069.25	100.0%	\$ -	0.0%
6	Frame, Drywall tape and fill	\$ 24,551.72	\$ 24,551.00	100.0%	\$ 0.72	0.0%	\$ 24,551.72	100.0%	\$ -	0.0%
7	Accoustic Panel ceilings	\$ 1,203.10	\$ -	0.0%	\$ 1,203.10	100.0%	\$ 1,203.10	100.0%	\$ -	0.0%
8	Painting	\$ 6,549.00	\$ 5,500.00	84.0%	\$ 1,049.00	16.0%	\$ 6,549.00	100.0%	\$ -	84.0%
9	Masonry	\$ 1,463.80	\$ 1,463.80	100.0%	\$ -	0.0%	\$ 1,463.80	100.0%	\$ -	0.0%
10	Apoxoy Flooring	\$ 12,620.00	\$ 12,620.00	100.0%	\$ -	0.0%	\$ 12,620.00	100.0%	\$ -	0.0%
11	Firestop and selants	\$ 2,512.50	\$ 2,512.50	100.0%	\$ -	0.0%	\$ 2,512.50	100.0%	\$ -	0.0%
12	Doors and frames	\$ 11,500.00	\$ 11,500.00	100.0%	\$ -	0.0%	\$ 11,500.00	100.0%	\$ -	0.0%
13	Aluminum Enterance	\$ 65,360.00	\$ 50,000.00	76.5%	\$ 15,360.00	23.5%	\$ 65,360.00	100.0%	\$ -	0.0%
14	Miss specialties	\$ 11,546.00	\$ 9,100.00	78.8%	\$ 2,446.00	21.2%	\$ 11,546.00	100.0%	\$ -	0.0%
15	Electical	\$ 29,000.00	\$ 25,330.00	87.3%	\$ 3,670.00	12.7%	\$ 29,000.00	100.0%	\$ -	0.0%
16	Mechanical & Plumbing	\$ 86,826.00	\$ 25,380.00	29.2%	\$ 55,000.00	63.3%	\$ 80,380.00	92.6%	\$ 6,446.00	7.4%
17	Allowance	\$ 16,250.00	\$ 14,250.00	87.7%	\$ 2,000.00	12.3%	\$ 16,250.00	100.0%	\$ -	0.0%
18	De mob	\$ 3,000.00	\$ -	0.0%	\$ 3,000.00	100.0%	\$ 3,000.00	100.0%	\$ -	0.0%
	Gross total	\$ 405,576.68	\$ 305,407.30	75.3%	\$ 93,723.38	23.1%	\$ 399,130.68	98.4%	\$ 6,446.00	1.6%
	Change Order 2	\$ 6,152.30	\$ 6,152.30	100.0%	\$ -	0.0%	\$ 6,152.30	100.0%	\$ -	0.0%
	Change Order 3	\$ 36,504.03	\$ 36,504.03	100.0%	\$ -	0.0%	\$ 36,504.03	100.0%	\$ -	0.0%
	Change Order 4	\$ 820.00	\$ 820.00	100.0%	\$ -	0.0%	\$ 820.00	100.0%	\$ -	0.0%
	Change Order 5	\$ 16,146.30	\$ 16,146.30	100.0%	\$ -	0.0%	\$ 16,146.30	100.0%	\$ -	0.0%
	Change Order 6	\$ 3,088.80	\$ 3,088.80	100.0%	\$ -	0.0%	\$ 3,088.80	100.0%	\$ -	0.0%
	Change Order 9	\$ 1,331.00	\$ 1,331.00	100.0%	\$ -	0.0%	\$ 1,331.00	100.0%	\$ -	0.0%
	Change Order 10	\$ 6,184.20	\$ 6,184.20	100.0%	\$ -	0.0%	\$ 6,184.20	100.0%	\$ -	0.0%
	Change Order 12	\$ 39,073.21	\$ 39,073.21	100.0%	\$ -	0.0%	\$ 39,073.21	100.0%	\$ -	0.0%
	Change Order 13	\$ 23,097.80	\$ 14,000.00	60.6%	\$ 9,097.80	39.4%	\$ 23,097.80	100.0%	\$ -	0.0%
	Change Order 14	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!
	Change Order 15	\$ 4,878.50	\$ -	0.0%	\$ 4,878.50	100.0%	\$ 4,878.50	100.0%	\$ -	0.0%
	Change Order 16	\$ 6,468.00	\$ -	0.0%	\$ 6,468.00	100.0%	\$ 6,468.00	100.0%	\$ -	0.0%
	Change Order 17	\$ 11,841.50	\$ -	0.0%	\$ 11,841.50	100.0%	\$ 11,841.50	100.0%	\$ -	0.0%
	Total for change orders	\$ 149,408.04	\$ 117,122.24	78.4%	\$ 32,285.80	21.6%	\$ 149,408.04	100.0%	\$ -	0.0%
	Subtotal	\$ 554,984.72	\$ 422,529.54	76.1%	\$ 126,009.18	22.7%	\$ 548,538.72	98.8%	\$ 6,446.00	1.2%
	Total	\$ 554,984.72	\$ 422,529.54		\$ 126,009.18		\$ 548,538.72		\$ 6,446.00	
	10% Holdback	\$ 55,498.47	\$ 42,252.95		\$ 12,600.92		\$ 54,853.87		\$ 644.60	
	Total	\$ 499,486.25	\$ 380,276.59	76.1%	\$ 113,408.26	22.7%	\$ 493,684.85	98.8%	\$ 6,446.00	1.3%
	Grand Total	\$ 499,486.25	\$ 380,276.59	76.1%	\$ 113,408.26	22.7%	\$ 493,684.85	98.8%	\$ 6,446.00	1.3%



# Statutory Declaration of Progress Payment Distribution by Contractor

Standard Construction Document

**CCDC 9A - 2001**

To be made by the Contractor **prior to payment** when required as a condition for either:

- ☒ second and subsequent progress payments; or  
☐ release of holdback.

The last application for progress payment for which the Declarant has received payment is No. 3  
dated the 27 day of November,  
in the year 2020.

## Identification of Contract

Name of Contract (Location and description of the Work as it appears in the Contract Documents)

CGS 199 Larch Street Upgrades- Project # 2019-014  
Sudbury, Ontario  
199 Larch Street. 3PE 539

Date of Contract: 19th December 2019  
Day Month Year

Name of Owner

City of Greater Sudbury

Name of Contractor

Norwin Contracting Inc

## Identification of Declarant

Name of Declarant

Nick Carter

Position or Title (of office held with Contractor)

President

## Declaration

I solemnly declare that, as of the date of this declaration, I am an authorized signing officer, partner or sole proprietor of the Contractor named in the Contract identified above, and as such have authority to bind the Contractor, and have personal knowledge of the fact that all accounts for labour, subcontracts, products, services, and construction machinery and equipment which have been incurred directly by the Contractor in the performance of the work as required by the Contract, and for which the Owner might in any way be held responsible, have been paid in full as required by the Contract up to and including the latest progress payment received, as identified above, except for:

- 1) holdback monies properly retained,
- 2) payments deferred by agreement, or
- 3) amounts withheld by reason of legitimate dispute which have been identified to the party or parties, from whom payment withheld.

I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if sworn to before me.

Declared before me in Timmins, On this 12 day of May  
in the year 2021  
City/Town and Province

Signature of Declarant

(A Commissioner for Oaths, Notary Public, Justice of the Peace, etc.)

**The making of a false or fraudulent declaration is a contravention of the Criminal Code of Canada, and could carry, upon conviction, penalties including fines or imprisonment.**

This agreement is protected by copyright and is intended by the parties to be an unaltered version of CCDC 9 - 2001 except to the extent that any alterations, additions or modifications are set forth in supplementary conditions.

CCDC

9

2001

Use of this form without a CCDC 9 copyright seal constitutes an infringement of copyright. Use of this form with a CCDC 9 copyright seal demonstrates that it is intended by the parties to be an accurate and unamended version of CCDC 9A - 2001.

**CCDC**

Copyright 2001  
Canadian Construction Documents Committee

## Your clearance(s) / Vos certificats de décharge

We confirm that the business(es) listed below are active and in good standing with us.  
Nous confirmons que la ou les entreprises énumérées ci-dessous sont actives et que leurs comptes sont en règle.

Contractor legal or trade name / Raison sociale ou appellation commerciale de l'entrepreneur	Contractor address / Adresse de l'entrepreneur	Contractor NAICS Code and Code Description / Code du SCIAN de l'entrepreneur et description	Clearance certificate number / Numéro du certificat de décharge	Validity period (dd-mm-yyyy) / Période de validité (jj- mmm-aaaa)
NORWIN CONTRACTING INC.	BOX 342 571 MONETA AVE, TIMMINS, ON, P4N7C2, CA	236220: Commercial and institutional building construction	A0000HA2DE	20-Feb-2021 to 19-May-2021

Under Section 141 of the *Workplace Safety and Insurance Act*, the WSIB waives our right to hold the principal (the business that has entered into a contractual agreement with the contractor/subcontractor) liable for any unpaid premiums and other amounts the contractor may owe us for the validity period specified.  
Aux termes de l'article 141 de la *Loi sur la sécurité professionnelle et l'assurance contre les accidents du travail*, la WSIB renonce à son droit de tenir l'entrepreneur principal (l'entreprise qui a conclu une entente contractuelle avec l'entrepreneur ou le sous-traitant) responsable de toute prime impayée et autre montant que l'entrepreneur pourrait lui devoir pour la période de validité indiquée.

WSIB Head Office: 200 Front Street West  
Toronto, Ontario, Canada M5V 3J1

Siège social : 200, rue Front Ouest  
Toronto (Ontario) Canada M5V 3J1

1-800-387-0750 | TTY/ATS 1-800-387-0050  
employeraccounts@wsib.on.ca | wsib.ca