



**BARRY BRYAN  
ASSOCIATES**

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December 8, 2021

Ritestart Limited  
845 Harrington Court, Unit 11  
Burlington, Ontario L7N 3P3

Attention: Mr. Michael Bouwman

**Re: Substantial Performance of the Contract  
Kawartha Pine Ridge District School Board  
Courtice Secondary School  
Automotive Shop & Science Lab Upgrades  
1717 Nash Road  
Courtice, Ontario  
BBA Project No. 20272**

Dear Michael:

We have reviewed the above premises December 6, 2021. We have now determined that the project is substantially performed in accordance with the Construction Act. Today, December 8, 2021, we are issuing the Certificate of Substantial Performance, a copy of which is attached, for your reference, record, and publication.

The lien period will commence the day you publish a copy of the Certificate in the Daily Commercial News, and will expire 60 days later, not counting the day the Certificate was published. The holdback monies will be due and payable on day 61, provided the following have been completed:

1. No liens have been registered.
2. Worker's Compensation Board "Certificate of Clearance" for Ritestart Limited.
3. Provide the following specified guarantees, commencing the date of publication of the Certificate of Substantial Performance, sealed and countersigned by Ritestart Limited:
  1. Mechanical - General 1 year
  2. Electrical - General 1 year
  3. Ritestart Limited for entire project 1 year
4. Submit one digital copy on a USB stick of Maintenance Manuals for all materials or items of equipment which require special maintenance or operational procedures to the Architect.
5. Submit one copy of inspection and acceptance certificates required from regulatory agencies ie. Electrical Certificate of Inspection, Building Department Approval.
6. Submit one set of "As-Built" Architectural, Mechanical, and Electrical Drawings.
7. Submit one copy of a list of all Subcontractors on this project, providing name, person to contact, address, and telephone number.
8. All deficiencies in Architectural, Mechanical and Electrical Site Reports must be corrected.

Continued...

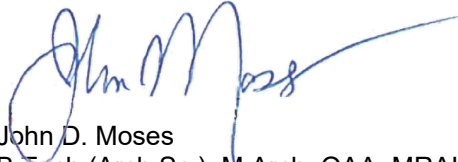
All the above is to be organized into one USB stick, labelled with the project name, for presentation to the Owner, as per Section 01 78 00: Closeout Submittals.

All documentation must be submitted at least two weeks prior to the end of the holdback period. No holdback monies will be released until all the above is completed.

Yours very truly,

**Barry Bryan Associates**

*Architects, Engineers, Project Managers*



John D. Moses

B.Tech.(Arch.Sc.), M.Arch. OAA, MRAIC, LEED AP BD&C

Senior Architect

- c.c. Mr. Derrick Gibbs - Kawartha Pine Ridge District School Board
- c.c. Mr. Michael Newbery - Kawartha Pine Ridge District School Board
- c.c. Mr. Joseph Newbery - Kawartha Pine Ridge District School Board



**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Act*

Municipality of Clarington

.....  
(County/District/Regional Municipality/Town/City in which premises are situated)

1717 Nash Road, Courtice, Ontario

.....  
(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

Kawartha Pine Ridge District School Board

Courtice Secondary School, Automotive Shop & Science Lab Upgrades

.....  
(short description of the improvement)

to the above premises was substantially performed on ..... December 8, 2021  
(date substantially performed)

Date certificate signed: ..... December 8, 2021

.....  
(payment certifier where there is one)

.....  
(owner and contractor, where there is no payment certifier)

Name of owner: ..... Kawartha Pine Ridge District School Board

Address for service: ..... 1994 Fisher Drive, P.O. Box 7190, Peterborough, Ontario K9J 7A1

Name of contractor: ..... Ritestart Limited

Address for service: ..... 845 Harrington Court, Unit 11, Burlington, Ontario L7N 3P3

Name of payment certifier (where applicable): ..... Barry Bryan Associates

Address: ..... 250 Water Street, Suite 201, Whitby, Ontario L1N 0G5  
(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

1717 Nash Road, Courtice, Municipality of Clarington, Ontario

.....  
(if a lien attaches to the premises, a legal description of the premises, including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

N/A

.....  
(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)