



A Rimkus Company

**IRC Building Sciences Group**

2121 Argentia Road, 4th Floor  
Mississauga, Ontario, L5N 2X4  
Tel: 905.607.7244, Fax: 905.607.7288  
Toll Free: 1.888.607.5245

BML Roofing Systems Inc.  
15 Ryan Place, Unit 3  
Brantford, ON N3S 7S1

October 24, 2022  
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**Attention: Josh Beerepoot**

Tel: 519.751.0953  
josh@bmlroofing.ca

RE: Closeout Documents for Cayuga SS  
70 Haldimand Hwy 54, Cayuga, ON

IRC Project: HR22-004IN-07356  
Roof Replacement – Areas 103, 104, 106 & 206

Dear Mr. Beerepoot

This letter is to inform you that the above-noted project is substantially complete. Please find enclosed a copy of the Certificate of Substantial Performance, Form 9 for the project.

It is your responsibility to place an advertisement in the Daily Commercial News stating the completion of work at the above-noted address to inform all subcontractors and suppliers. Once the advertisement has been posted and IRC Building Sciences Group is in receipt of an *official certificate* from the Daily Commercial News confirming the placement, IRC will authorize the release of statutory holdback funds after the passing of the Lien period, 60 days from the date indicated on the Certificate of Substantial Completion.

Kindly issue the following Closeout documents to IRC:

1. Notice of Publication.
2. Contractor's Workmanship Warranty.
3. Manufacturer's Roofing Warranty.
4. Maintenance manuals for installed products or systems.

Note that all warranties **must** identify the **roof areas** and specify the **square footage** completed for this project.

Once processed, please forward the required project documentation to our office for review. Final payment to be released after all Closeout documents are received and deemed in good order.

Should you have any questions or concerns regarding this matter, please do not hesitate to contact our office.

Yours Truly,

Marco Merolle  
Roofing Practice Leader

cc.-file

**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**  
*Construction Act*

**Haldimand County**

(County/District/Regional Municipality/Town/City in which premises are situated)

**70 Haldimand Highway 54, Cayuga, ON N0A 1E0**

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

**Replacement of roof areas 103,104,106 ,206**

(short description of the improvement)

to the above premises was substantially performed on **July 15, 2022**

(date substantially performed)

Date certificate signed: **October 24, 2022**



(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: **Grand Erie District School Board**

Address for service: **349 Erie Avenue, Brantford, ON N3T 5V3**

Name of contractor: **BML Roofing Sytems Inc.**

Address for service: **15 Ryan Place, Unit 3, Brantford, ON N3S 7S1**

**Rimkus Consulting Group  
Canada, Inc. dba IRC Building  
Sciences Group, Inc.**

Name of payment certifier (where applicable):

Address: **2121 Argentia Road, 4<sup>th</sup> Floor, Mississauga, ON L5N 2X4**

(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

**Cayuga Secondary School, 70 Haldimand Hwy 54, Cayuga, ON N0A 1E0**

(if a lien attaches to the premises, a legal description of the premises,  
including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)