



December 5, 2022

**Durham Region  
Transit**

605 Rossland Rd. E.  
Level 5  
PO Box 623  
Whitby, ON L1N 6A3  
Canada  
905-668-7711  
1-800-372-1102  
Fax: 905-666-6193  
durhamregiontransit.com

May's Group  
31 Medulla Ave.  
Etobicoke, ON M8Z 5L6

Attention: Mustafa Tawfiq

**RE: Regional Municipality of Durham Contract T-603-2021**

Construction of Concrete Surfaces and curbs at Various Bus Stop  
Locations in the Region of Durham

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PERFORMANCE BOND NO: TCS0502040

Attached, please find the Certificate of Substantial Performance for the  
above mentioned contract.

The following documents must be submitted by the contractor prior to the  
release of Statutory Holdback (ref. Contract Documents):

1. A **Substantial Performance Release of Claims Letter**, using the attached format, releasing the Region from all further claims for work performed up to and including the date of Substantial Performance, qualified by stated exceptions such as outstanding work, outstanding claims and/or the finalization of Contract Item quantities.
2. **Proof of Publication** of the Certificate of Substantial Performance.
3. A **Statutory Declaration**, in a form satisfactory to the Contract Administrator.
4. A satisfactory **Certificate of Clearance from the Workplace Safety & Insurance Board**

Please contact the undersigned at (905)424-4521 if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to read "Corinne Vlcko".

Corinne Vlcko

Contract Administrator, Durham Region Transit Commission

C. Trisura Guarantee Insurance Company

File



**CERTIFICATE OF COMPLETION**

**REGIONAL MUNICIPALITY OF DURHAM CONTRACT T-603-2021**

This is to certify that the contract for the following works:

Construction of standing areas and concrete shelter pads at Various Bus Stop Locations within the Region of Durham, was completed on **Nov 16, 2022**.

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Name of Owner: **The Regional Municipality of Durham –  
Durham Region Transit**  
Address for Service: **5<sup>th</sup> Floor  
605 Rossland Road East  
Whitby, ON L1N 6A3**

Name of Contractor: **May's Group  
31 Medulla Ave  
Etobicoke, ON M8Z 5L6**

Name of Payment  
Certifier: **William (Bill) Holmes  
General Manager  
Durham Region Transit  
5<sup>th</sup> Floor  
605 Rossland Road East  
Whitby, ON L1N 6A3**

Office to which claim for lien and affidavit must be given to preserve lien:

- Owner at above address

We also confirm the following:

Warranty Period Commenced on **Nov 16, 2022**

Warranty Period to terminate on **Nov 15, 2024** (Subject to Final Inspection).

*Corinne Vlcko*

**C. Vlcko**  
Contract Administrator  
Durham Region Transit

*A. Burgess*

**A. Burgess**  
Deputy General Manager,  
Maintenance, Durham Region  
Transit

*William Holmes*

**W. Holmes**  
General Manager,  
Durham Region Transit

Date Certificate Signed: \_\_\_\_\_

*November 24, 2022*

## **Appendix SGC-C - Substantial Performance Release of Claims letter**

Before the release of any portion of the 10 % Statutory Holdback, the Contractor **must** provide a Substantial Performance Release Letter to the Contract Administrator using the following wording and format:

(Contractor's letterhead)

The Regional Municipality of Durham

Works Department

5<sup>th</sup> Floor

605 Rossland Road East

P.O. Box 623

Whitby, Ontario

L1N 6A3

Attention: Contract Administrator

**RE: Region of Durham Contract T-603-2021**

**Construction of Concrete Surfaces and Curbs at Various Bus Stop Locations in the Region of Durham**

### **Substantial Performance Release**

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In the matter of Contract T-603-2021, being a contract between (company name) and the Regional Municipality of Durham, I, (first last), being the (position) of the above named company, hereby certify that (company name) agrees that the amount of \$xxx.xx represents the total value of the work completed under this contract up to (cut-off of next payment).

(xxxx being the date of Substantial Performance).

I further certify that (company name) has no further claims related to work performed on this contract on or before the date of Substantial Performance except as noted below.

Appendix B - Supplementary General Conditions of Contract

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I further certify that (company name) will expeditiously complete any and all outstanding work and to discharge all unfulfilled obligations under the Contract.

**Outstanding issues previously submitted in accordance with GC 3.13.03:**

1. (Description and value of claim)
2. (Description and value of claim)
3. (Description and value of claim)

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**Signature**

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**Name**

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**Position**

Note: Issues not previously submitted in accordance with GC 3.13.03 shall not be listed here or in any future correspondence related to this contract.