



March 6, 2023

Roof & Building Services Intl.  
(a division of Ricardo Roofing Ltd.)  
2000 Rogers Road,  
Perth, ON K7H 1P9

**Attention: Darren Beere, Project Manager**

**Subject: 1065 Ramsey Crescent, Ottawa, ON  
Phase 1, Community Center Roof Replacement – Certificate of Substantial  
Performance**

Please find enclosed a copy of the Certificate of Substantial Performance for this project. Provided no liens have been registered against the property, statutory holdback for the project will become due 60 days after completion of the project. Receipt of the following information will also be required:

Invoice for Release of Holdback with:

- WSIB Clearance Certificate;
- Statutory Declaration; and
- Statement of Warranty Form

Upon receipt of the required information, we shall issue a Certificate for Payment for Release of Holdback.

In accordance with the Contract dated July 24, 2022 between the Contractor and the Owner, and on the basis of a joint inspection with the Contractor on February 22, 2023, the Consultant on behalf of the Owner, hereby certifies that:

- 1** The work or a substantial part thereof is ready for use and may be used for the purpose intended; and
- 2** The Contract is deemed complete.

The issuance of this Certificate does not release the Contractor or any Subcontractor from the duty of completing the Work pursuant to the terms of the Contract. The date of substantial performance defines the start of the warranty period. The warranty period for this work is 2 years.



Should you have any questions, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink, reading 'R Gullage'.

Rachel Gullage, P.Eng., BSS  
Project Manager, Building Sciences

A handwritten signature in black ink, reading 'Jean-Philippe Caux'.

Jean-Philippe Caux, B.A.Sc.  
Project Director, Building Sciences

Encl.      Certificate of Substantial Performance

Dist:	Darren Beere, RBS	<a href="mailto:Darren.b@rbs-na.com">Darren.b@rbs-na.com</a>
	Jason Gauthier, OCH	<a href="mailto:Jason_gauthier@och.ca">Jason_gauthier@och.ca</a>
	Jean-Philippe Caux, WSP	<a href="mailto:jean-philippe.caux@wsp.com">jean-philippe.caux@wsp.com</a>
	Azeem Khan, WSP	<a href="mailto:azeem.khan@wsp.com">azeem.khan@wsp.com</a>

WSP Ref.: 221-02369-00



**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Act*

Ottawa

(County/District/Regional Municipality/Town/City in which premises are situated)

1065 Ramsey Crescent, Ottawa, Ontario, K2B 8K2

(Street address and city, town, etc. or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

Community Centre, Low Slope Roof Replacement

(short description of the improvement)

to the above premises was substantially performed on

February 22, 2023

(date substantially performed)

Date certificate signed: March 3, 2023

WSP Canada Inc.

(Payment Certifier where there is one)



(owner and contractor, where there is no payment certifier)

Name of owner: Ottawa Community Housing Corporation

Address for service: 39 Auriga Drive, Ottawa, ON, K2E 7Y8

Name of contractor: Roof & Building Service Intl. (a division of Ricardo Roofing Ltd.)

Address for service: 2000 Rogers Road, Perth, ON, K7H 1P9

Name of payment certifier: WSP Canada Inc.

Address: 2611 Queensview Drive, Suite 300, Ottawa, ON, K2B 8K2

(Use A or B, whichever is appropriate)

A. Identification of premises for preservation of liens:

1065 Ramsey Crescent, Ottawa, ON

(if a lien attaches to the premises, a legal description of the premises,  
including all property identifier numbers and addresses for the premises)

B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, a concise description of the premises, including addresses,  
and the name and address of the person or body to whom the claim for lien must be given)