



May 5, 2023

**Via: Email**

Tom Janzen  
JTJ Operations Inc.  
177 Flynns Road  
Lakehurst ON K0L 1J0

Dear Tom:

**Re: Scugog Landing Sewage Works Upgrades  
Notification of Substantial Performance  
Project No.: 300053447.1000**

Please find enclosed a completed Form 9, Construction Act, Certificate of Substantial Performance duly signed and dated confirming that the Scugog Landing Sewage Works Upgrades project has been substantially performed as of May 5, 2023.

The 60-day lien period as set out in the Construction Act starts on the date that Certificate of Substantial Performance is published.

At the end of the 60-day lien period, we will prepare a Payment Certificate releasing the Statutory Holdback. Prior to issuing the Release of Holdback Certificate, we will require the following documentation:


- Proof of publication of Substantial Performance.
- Current WSIB Certificate.
- Current Statutory Declaration.
- Request for the release of the Statutory Holdback (a billing request).
- A Contract Release Form releasing the Owner from all future claims relating to the contract with any exceptions (deficiencies, outstanding work, claims, etc.).
- Confirmation that there are no outstanding un-resolved third party or insurance claims.

Once all the documentation has been received and is in good order, and upon expiration of the 60-day lien period, the holdback will be released.

Please feel free to contact me should you have any questions or comments regarding this matter.

Yours truly,

**R.J. Burnside & Associates Limited**

A handwritten signature in dark ink, appearing to read "Bob Garner", is written over the printed name.

Bob Garner, P.Eng.  
Project Engineer  
BG:lam

cc: Anita Arancio, Parkbridge Lifestyle Communities Inc. (Via: Email)  
Anne Egan, R.J. Burnside & Associates Limited (Via: Email)

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**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Act*

**Township of Scugog**

(County/District/Regional Municipality/Town/City in which premises are situated)

**225 Platten Blvd., Township of Scugog, Ontario L9L 1B4**

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

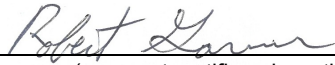
**Scugog Landing Sewage Works Upgrades**

(short description of the improvement)

to the above premises was substantially performed on **May 5, 2023**

(date substantially performed)

Date certificate signed: **May 5, 2023**



(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: **Parkbridge Lifestyle  
Communities Inc.**

Address for service: **70 Huron Street, Collingwood, ON L9Y 4L4**

Name of contractor: **JTJ Operations Inc.**

Address for service: **177 Flynns Road, Lakehurst, ON K0L 1J0**

Name of payment certifier (where applicable): **R.J. Burnside & Associates  
Limited**

Address: **6990 Creditview Road, Unit 2, Mississauga, ON L5N 8R9**

(Use A or B, whichever is appropriate)

☐ A. Identification of premises for preservation of liens:

(if a lien attaches to the premises, a legal description of the premises,  
including all property identifier numbers and addresses for the premises)

☒ B. Office to which claim for lien must be given to preserve lien:

**70 Huron Street, Collingwood, ON L9Y 4L4**

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)