

April 25, 2023

Joshua Hanek, Senior Project Manager
United Building Restoration Ltd.
1935 Silicone Drive, East Entrance
Pickering, Ontario, L1W 3V7

Dear Mr. Hanek,

RE: 1625 Bishop Street North, Cambridge ON
Cambridge Fire Station No. 1 – Burn Tower Repairs
Contract Close-Out

RJC No. TOR.123134.0002

All parties (City of Cambridge, Read Jones Christoffersen Ltd., and United Building Restoration Ltd.) have agreed that the work associated with the Cambridge Fire Station No. 1 – Burn Tower Repairs at the above-noted site is substantially complete. A copy of the Certificate of Substantial Performance is attached for publication. You are required by the terms of your Contract to take all appropriate measures to comply with the Contract Close-Out procedures outlined in the documents including:

- The requirements of the Construction Act
- The requirements of the Worker's Compensation Act
- All other Contractual Obligations

In addition to these items, you are also required to supply all guarantees, warranties, inspection certificates, and project record drawings in accordance with the requirements of the Contract Documents. These requirements are outlined in the specification, specifically:

- Section 01 78 36 – Warranties and Bonds
- Section 08 11 00 – Insulated Steel Window Infills and Frames

Please submit a certificate signed by the Installer and Manufacturer along with your general warranty. The warranty periods are clearly outlined in Specification Section 01 78 36 and in the applicable technical specification sections. All warranty periods shown in this section are applicable and remain unchanged.

Contractor is required to submit project record drawings for the work performed as part of the Contract. If a clean set of drawings is required for record drawing purposes please let RJC know.

A final walk-through inspection has been scheduled with all parties for April 27, 2023 at 9:00 a.m. on site. During the final walk-through, any deficiencies will be noted.



The holdback will become payable 60 days from the date of publication of the Certificate of Substantial Performance. Please include proof of publication and all warranties with your holdback invoice. It is expected that all deficiencies will be addressed and the required project record drawings will be provided prior to the holdback invoice becoming due.

We trust this information is satisfactory and self-explanatory; however, if you have any questions, please do not hesitate to call.

Yours truly,

READ JONES CHRISTOFFERSEN LTD.

Prepared by:

A handwritten signature in black ink that reads 'Jordan Ladd'.

Jordan Ladd, B.Eng., E.I.T.
Engineering Intern
Building Science and Restoration

Reviewed by:

A handwritten signature in blue ink that reads 'R. Dougherty'.

Ryan Dougherty, B.A.Sc., P.Eng.
Project Engineer
Building Science and Restoration

Encl. Certificate of Substantial Performance

Construction Act

R.S.O. 1990, Chapter C.30
Last Amendment: 2018, C.17, Sched. 8, S.1-20

**CERTIFICATE OF SUBSTANTIAL PERFORMANCE
OF THE CONTRACT UNDER SECTION 32 OF THE ACT**

THE CORPORATION OF THE CITY OF CAMBRIDGE

**1625 BISHOP STREET NORTH
CAMBRIDGE, ONTARIO**

This is to certify that the Contract for the following improvement:

CAMBRIDGE FIRE STATION NO. 1 – BURN TOWER REPAIRS

to the above premises was substantially performed on **April 12, 2023**

Date certificate signed: **April 25, 2023**

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(Payment Certifier)

Name of Owner: **THE CORPORATION OF THE CITY OF CAMBRIDGE**

Address of Service: **50 Dickson Street
Cambridge, Ontario, N1R 5W8**

Name of Contractor: **UNITED BUILDING RESTORATION LTD.**

Address for Service: **1935 Silicone Drive, East Entrance
Pickering, Ontario, L1W 3V7**

Name of Payment Certifier: **READ JONES CHRISTOFFERSEN LTD.**

Address: **40 Weber Street East, Suite 800
Kitchener, Ontario, N2H 6R3**

A. Identification of premises for preservation of liens:

**1625 Bishop Street North
Cambridge, Ontario**