

May 31, 2023

Attn: Harsh Shah
RiteStart Limited
4475 North Service Road, Suite 500
Burlington, Ontario L7L 4X7

Dear Mr. Shah,

**RE: 491 Steeles Avenue East, Milton, ON
Milton Courthouse Retaining Wall Replacement
Contract Close-Out**

**RJC No. TOR.126311.0004
Colliers No. 1089614 – 273026**

All parties Colliers Project Leaders Inc., Read Jones Christoffersen Ltd., and RiteStart Limited have agreed that the work associated with the Retaining Wall Replacement – Accessibility Upgrades at the above-noted site is substantially complete. A copy of the Certificate of Substantial Performance is attached for publication. You are required by the terms of your Contract to take all appropriate measures to comply with the Contract Close-Out procedures outlined in the documents including:

- The requirements of the Construction Act
- The requirements of the Worker's Compensation Act
- All other Contractual Obligations

In addition to these items, you are also required to supply all guarantees, warranties, inspection certificates, maintenance manuals and project record drawings in accordance with the requirements of the Contract Documents. These requirements are outlined in the specification, specifically:

- Section 01 78 36 – Warranties and Bonds

The warranty periods are clearly outlined in Specification Section 01 78 36 and in the applicable technical specification sections. All warranty periods shown in this section are applicable and remain unchanged.

Contractor is required to submit maintenance manuals and project record drawings for the work performed as part of the Contract.

A final walk-through inspection is to be coordinated and scheduled. Outstanding deficiencies and remaining work yet to be completed are identified on the Application of Substantial Performance Letter submitted by Ritestart Limited.



The holdback will become payable 60 days from the date of publication of the Certificate of Substantial Performance. Please include proof of publication and all warranties and maintenance manuals with your holdback invoice. It is expected that all deficiencies will be addressed and the required maintenance manuals and project record drawings will be provided prior to the holdback invoice becoming due.

We trust this information is satisfactory and self-explanatory; however, if you have any questions, please do not hesitate to call.

Yours truly,

READ JONES CHRISTOFFERSEN LTD.

Prepared by:

A handwritten signature in black ink, appearing to read 'Nirujan'.

Nirujan Chandiralingam, B.A.Sc., EIT
Engineering Intern
Building Science & Restoration

Reviewed by:

A handwritten signature in black ink, appearing to read 'Ben Kraemer'.

Ben Kraemer, B.A.Sc., P.Eng.
Project Engineer
Building Science & Restoration

Encl. Certificate of Substantial Performance
Ritestart's Application of Substantial Performance Letter

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act
TOWN OF MILTON

.....
(County/District/Regional Municipality/Town/City in which premises are situated)

MILTON COURTHOUSE – 491 STEELES AVENUE EAST, MILTON, ONTARIO

.....
(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

MILTON COURTHOUSE RETAINING WALL REPLACEMENT – ACCESSIBILITY UPGRADES
(1089614 – 273026)

.....
(short description of the improvement)

to the above premises was substantially performed on MAY 31, 2023
.....
(date substantially performed)

Date certificate signed: MAY 31, 2023
.....

READ JONES CHRISTOFFERSEN LTD.

.....
(payment certifier where there is one)



.....
(owner and contractor, where there is no payment certifier)

Name of owner: INFRASTRUCTURE ONTARIO
.....

Address for service: 1 Dundas Street West, Suite 2000, Toronto, Ontario M5G 2L5
.....

Name of contractor: RITESTART LIMITED
.....

Address for service: 4475 North Service Road, Suite 500, BURLINGTON, ON L7L 4X7
.....

Name of payment certifier (where applicable): READ JONES CHRISTOFFERSEN LTD.
.....

Address: 40 Weber Street East, Suite 800, Kitchener, ON N2H 6R3
.....
(Use A or B, whichever is appropriate)

☐ A. Identification of premises for preservation of liens:

.....
(if a lien attaches to the premises, a legal description of the premises, including all property identifier numbers and addresses for the premises)

☒ B. Office to which claim for lien must be given to preserve lien:

President & CEO, Infrastructure Ontario, 1 Dundas Street West, Suite 2000, Toronto, Ontario M5G 2L5

.....
(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)