

Deliverable Acceptance Form

Project Name:	City Wide Water Meter and Advanced Metering Infrastructure (AMI) System and Installation Project	Contract #: ISD19-2
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SOW Deliverable ID and Name:	City of Greater Sudbury – Project Substantial Completion	Submission Date: Sept 11, 2023
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Approvers:	CGS: Jody Rybachuk KTI: Alex Hazenack Consultant: Jake Mather	Municipal Tel.: (705)-674-4455 Ext. 4410 Vendor Tel.: (647)-456-2908
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Phase Id and Name:	Substantial Completion	Planned Due Date:
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1. Deliverable Acceptance Request

Deliverable:

Project Name:	City Wide Water Meter and Advanced Metering Infrastructure (AMI) System and Installation Project	Contract #: ISD19-2
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- Substantial Completion is achieved once all Areas are 98.5% work order complete and more than 99% of the installation have passed the Read Success Rate. Any issues identified work will be documented with the City and the Contractor agreeing to a resolution plan.
- Substantial Completion Achieved August 8th, 2023.
 - Project Workorder Complete percentage – 98.75% as of July 23, 2023
 - 506 of the Future Booked Appointments had been in Soft Refusal status and should be counted as Work Order Complete for the purposes of calculating Substantial Completion.
 - Read Success Rate: 99.4% as of August 3, 2023

Total RSR Count	43882
RSR Count >99%	43619
RSR Count <99%	262
Count of N/A	0
% RSR Above 99	99.40%

- Resolution Plan
 - Resolution Plan submitted Aug 29
 - The plan would have been submitted on August 8th, but KUS was unaware that Booked Appointments that had been in Soft Refusal status, should be counted as a Work Order Complete for the purposes of calculating Substantial Completion.
 - Working on the incorrect information that the project had not achieved Substantial Completion, the Resolution Plan was put on hold, until conversations were had with Diameter and agreement was made on how to properly calculate Substantial Completion. As such, we are proposing to use August 8th as the date we would have submitted and reviewed the Resolution plan.

Acceptance Criteria:

- All Areas are 98.5% work order complete.
- 99% of the installation have passed the Read Success Rate.
- Issues/deficiencies have been identified and agreed upon in resolution plan


Means of Verification:

Project Name:	City Wide Water Meter and Advanced Metering Infrastructure (AMI) System and Installation Project	Contract #: ISD19-2
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<ul style="list-style-type: none">▪ Sudbury All Status Report as of July 23, 2023 (attached)▪ RSR using Sudbury VFlex Report(attached) and Sensus Analytics, RNI▪ Resolution Plan (attached)
Dependencies:
<ul style="list-style-type: none">▪ Final verification by the City of Greater Sudbury
Risks/Issues
<ul style="list-style-type: none">▪ None

2. Deliverable Acceptance Request Prepared by

Name	Project Role	Signature	Date
Alex Hazenack	Program Manager		Sept 11, 2023

3. Deliverable Reviewed

The above referenced Deliverable has been reviewed.
Based on the defined acceptance criteria, the Deliverable is:

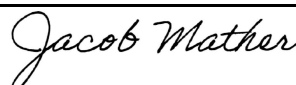
Accepted ☐ Rejected ☐

Review Process: <<Description of Municipal review process>>


Municipal staff have checked, or spot-checked work reported by KTI and have rejected any work items that are not supported by photos, installer comments, City inspections or other evidence of having been satisfactorily performed. Rejected work items will not be allowed to be invoiced until corrected on a subsequent cycle.

Detailed reasons, if rejected <<Description of deficiencies, errors>>

4. Deliverable Accepted by

Name	Project Role	Signature	Date
Jake Mather	Consultant		Sep 26, 2023

5. Deliverable Approval Signatures

Name	Title	Signature	Date
Jody Rybachuk	Project Manager		Oct 4, 2023

Document location:

Acceptance is defined as the City's acknowledgment that a component of the Work has been completed. The City shall not be liable or be under any obligation to a Contractor or any person whatsoever merely by reason of receipt of a Contractor's document or record.






Deliverable Acceptance Form - Substantial Completion Sudbury

Final Audit Report

2023-10-04

Created:	2023-10-04
By:	Dave Barrett (dave.barrett@greatersudbury.ca)
Status:	Signed
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-  Document created by Dave Barrett (dave.barrett@greatersudbury.ca)
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