

June 14, 2023

Justen Plona
Birchcliff Construction Ltd.
4 Thora Avenue
Scarborough, ON M1L 2P7

Dear Justen,

**RE: Balcony Rehabilitation – 5959 New Street, Burlington ON
Contract Close-Out**

RJC No. TOR.128562.0001

All parties (Revera Inc., Read Jones Christoffersen Ltd., and Birchcliff Construction Ltd.) have agreed that the work associated with the Balcony Restoration at the above-noted site is substantially complete. A copy of the Certificate of Substantial Performance is attached for publication. You are required by the terms of your Contract to take all appropriate measures to comply with the Contract Close-Out procedures outlined in the documents including:

- The requirements of the Construction Act
- The requirements of the Worker's Compensation Act
- All other Contractual Obligations

In addition to these items, you are also required to supply all guarantees, warranties, inspection certificates, maintenance manuals and project record drawings in accordance with the requirements of the Contract Documents. These requirements are outlined in the specification, specifically:

- Section 01 78 36 – Warranties and Bonds
- Section 07 18 00 – Thin Traffic Deck Coating
- Section 07 92 10 – Sealants and Caulking

Please note that the Thin Traffic Deck Coating is to be a joint warranty by the Installer and Manufacturer. Please submit a certificate signed by the Installer and Manufacturer along with your general warranty. The warranty periods are clearly outlined in Specification Section 01 78 36 and in the applicable technical specification sections. All warranty periods shown in this section are applicable and remain unchanged.

Birchcliff Construction Ltd. is required to submit maintenance manuals and project record drawings for the work performed as part of the Contract. If a clean set of drawings is required for record drawing purposes please let RJC know.

The holdback will become payable 60 days from the date of publication of the Certificate of Substantial Performance. Please include proof of publication and all warranties and maintenance manuals with your holdback invoice. It is expected that the required maintenance manuals and project record drawings will be provided prior to the holdback invoice becoming due.

We trust this information is satisfactory and self-explanatory; however, if you have any questions, please do not hesitate to call.

Yours truly,

READ JONES CHRISTOFFERSEN LTD.

A handwritten signature in black ink, appearing to read 'G. Flavien', is positioned above the name Gabrielle Flavien.

Gabrielle Flavien
Internship Student
Building Science and Restoration

Reviewed by:

A handwritten signature in black ink, appearing to read 'J. Cooper', is positioned above the name James Cooper.

James Cooper, P.Eng, LEED AP
Principal
Building Science and Restoration

Encl. Certificate of Substantial Performance

Construction Act

R.S.O. 1990, Chapter C.30
Last Amendment: 2018, C.17, Sched. 8, S.1-20

**CERTIFICATE OF SUBSTANTIAL PERFORMANCE
OF THE CONTRACT UNDER SECTION 32 OF THE ACT**

CITY OF BURLINGTON

**5959 New Street
BURLINGTON, ONTARIO**

This is to certify that the Contract for the following improvement:

BALCONY REHABILITATION

to the above premises was substantially performed on **APRIL 21, 2023**

Date certificate signed: **JUNE 14, 2023**



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(Payment Certifier)

Name of Owner: **REVERA INC.**

Address of Service: **5015 Spectrum Way, Suite 600
Mississauga, ON L4W 0E4**

Name of Contractor: **BIRCHCLIFF CONSTRUCTION LTD.**

Address for Service: **4 Thora Avenue
Toronto, ON, M1L 2P7**

Name of Payment Certifier: **READ JONES CHRISTOFFERSEN LTD.**

Address: **100 University Avenue, North Tower, Suite 400
Toronto, ON, M5J 1V6**

A. Identification of premises for preservation of liens:

**5959 New Street
BURLINGTON, ONTARIO**