



A Rimkus Company

**IRC Building Sciences Group**

2121 Argentia Road, 4th Floor  
Mississauga, Ontario, L5N 2X4  
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Industrial Roofing Services Ltd.  
582 Rivermede Rd, Unit 16  
Concord, ON L4K 2H5

October 11, 2023

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**Attention: Dave Poirier**

Tel: 905-760-0735

[davidp@industrialroofing.ca](mailto:davidp@industrialroofing.ca)

RE: Closeout Documents for Durham Police Div.15  
15765 ON Hwy 12, Port Perry, ON  
Client Project: DRPS-W-01-21-01  
Our Project: HR22-394FR-12299  
Roof Replacement and Metal Coating

Dear Mr. Poirier,

This letter is to inform you that the above-noted project is substantially complete. Please find enclosed a copy of the Certificate of Substantial Performance, Form 9 for the project.

It is your responsibility to place an advertisement in the Daily Commercial News stating the completion of work at the above-noted address to inform all subcontractors and suppliers. Once the advertisement has been posted and Rimkus Consulting Group is in receipt of an *official certificate* from the Daily Commercial News confirming the placement, we will authorize the release of statutory holdback funds after the passing of the Lien period, 60 days from the date indicated on the Certificate of Substantial Completion.

Kindly issue the following Closeout documents to IRC:

1. Notice of Publication.
2. Contractor's Workmanship Warranty.
3. Extended Manufacturer's Roofing Warranty.
4. Maintenance manuals for installed products or systems.

Note that all warranties **must** identify the **roof areas** and specify the **square footage** completed for this project.

Once processed, please forward the required project documentation to our office for review, and proper distribution to the Client. Final payment to be released after all Closeout documents are received and deemed in good order.

Should you have any questions or concerns regarding this matter, please do not hesitate to contact our office.

Yours Truly,

Marco Merolle  
Roofing Practice Leader

cc.-file

**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Act*

**Regional Municipality of Durham**

(County/District/Regional Municipality/Town/City in which premises are situated)

**15765 ON Hwy 12, Port Perry, ON L9L 1B2**

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

**Roof Replacement and Elastomeric Roof Coating**


(short description of the improvement)

to the above premises was substantially performed  
on

**July 13, 2023**

(date substantially performed)

Date certificate signed: **October 11, 2023**



(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: **Regional Municipality of Durham**

Address for service: **605 Rossland Road East, Whitby, ON L1N 6A3**

Name of contractor: **Industrial Roofing Services Ltd.**

Address for service: **582 Rivermede Road, Unit 16, Concord, ON L4K 2H5**

**Rimkus Consulting Group**

Name of payment certifier (where applicable): **Canada, Inc.**

Address: **2121 Argentinia Road, 4<sup>th</sup> Floor, Mississauga, ON L5N 2X4**

(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

**North Durham Regional Police, Division 15, 15765 ON Hwy 12, Port Perry, ON L9L 1B2**

(if a lien attaches to the premises, a legal description of the premises,  
including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)