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November 27, 2023

Vaughan Paving Ltd.  
220 Basaltic Road  
Concord, ON.  
L4K 1G6

**ATTENTION:** Matthew Antonini

Dear Matthew:

**Re: RFQ-2210078**

Attached is a Certificate of Substantial Completion which must be advertised in the Daily Commercial News.

The 10 % Construction Lien Holdback will be released 45 days from the date of publication of the advertisement (copy to be returned to our office) together with a WSIB certificate covering the Contractor's standing as of the year 2 of 3 year contract completion date.

The 5% Maintenance Holdback will be released one year from the date of substantial completion subject to the correction of any deficiencies.

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Sincerely,

A handwritten signature in black ink, appearing to read "A. Incitto".

Anthony Incitto, C.Tech, C.R.S.  
Roads and Traffic Supervisor

Attachment



**Construction Lien Act, 1983**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT**  
Under Section 32 of the Act

.....Region of York, Town of Richmond Hill.....  
(County/District or Regional Municipality/City or Borough of Municipality of Metropolitan Toronto in which premises are situate)

.....P.O. Box 300, Richmond Hill, On. L4C-4Y5.....  
(Street address and city, town, etc.or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement: (Short description of the improvement)

**RFQ-2210078 FOR THE SUPPLY OF ALL LABOUR MATERIALS, AND EQUIPMENT TO PERFORM PERMANENT RESTORATION OF ROADS, SIDEWALKS, CURBS AND BOULEVARDS WITHIN THE CITY OF RICHMOND HILL.**

To the above premises was substantially performed on November 17, 2023.....  
(date substantially performed)

Date certificate signed: November 27, 2023.....  
(payment certifier, where there is one)

.....  
(owner, where there is no payment certifier)

.....  
(contractor, where there is no payment certifier)

Name of owner: .....The City of Richmond Hill.....  
Address for service: .P.O. Box 300, Richmond Hill, ON. L4C-4Y5.....  
Name of contractor: Vaughan Paving Ltd.....  
Address for service: 220 Basaltic Road Concord, ON. L4K 1G6.....  
Name of payment certifier (where applicable): Anthony Incitto, C. Tech. C.R.S Roads and Traffic Supervisor.....  
Address: .1200 Elgin Mills Rd East Richmond Hill Ont. L4S 1M4.....

(Use A or B whichever is appropriate)

**A. Identification of premises for preservation of liens:**

.....  
(Where liens attach to premises, reference to lot and plan or instrument registration number)

**B. Office to which claim for lien and affidavit must be given to preserve lien:**

.....City of Richmond Hill, P.O. Box 300, Richmond Hill, ON. L4C-4Y5.....  
(where liens do not attach to premises)

