



October 25, 2023

Via: Email (kirsten@mymcrs.com)

Ms. Kirsten Dale
Parry Sound Condominium Corporation No. 5
c/o MCRS Property Management
9-133 Hwy 60
Huntsville, ON P1H 1C2

Dear Ms. Dale:

Re: 20 Ryder Drive, Nobel, Ontario
Payment Certificate No. 1
Project No.: 300056235

Enclosed is Payment Certificate No. 1 for the above noted project for work completed up to October 12, 2023, which was the completion date. The Contractor directly invoiced previously on August 10, 2023 (Invoice J002012) an amount totaling \$140,020.00, which includes holdback deducted and HST, which we understand was paid. We hereby recommend the amount of \$43,176.28 (HST included), for payment to D.J. Peat Roofing & Sheet Metal Ltd. for the final invoice dated August 29, 2023 (invoice J002038).

Also enclosed is D.J. Peat's two Invoices, Invoice Breakdown for Progress Draw No. 1, WSIB Clearance Certificate, and Statutory Declaration.

In addition, the Certificate of Substantial Performance is attached. D.J. Peat is to publish in the Daily Commercial News and submit their final holdback invoice in 45 days from October 12, 2023 for review complete with proof of publication.

If you have any questions, please contact us.

Yours truly,

R.J. Burnside & Associates Limited

Rolf Weidelich, P.Eng.
Project Manager
RW:jh

Enclosures: As noted above.

cc: John Walden – D.J. Peat (Via Email: john@djpeatroofing.ca)


CONTRACT PAYMENT CERTIFICATE

R. J. Burnside & Associates Limited

Project No. 300056235
Certificate No. 1
Notes

Contractor: D.J. Peat Roofing and Sheet Metal Ltd.
Address: 438840 Grey Rd. 15, Annan ON N0H 1B0
Contract Title: 20 Ryder Drive, Nobel - Entrance Canopy and Garage Roof Replacement

This Certificate Covers Work Performed Up To: October 12, 2023

PAGE	DESCRIPTION	ORIGINAL CONTRACT TOTAL	PREVIOUS PAYMENTS (Before Deductions)	PAYMENTS THIS CERTIFICATE (Before Deductions)	PRESENT CONTRACT TOTAL (Before Deductions)						
1	SCHEDULE A - Total Works	\$200,134.00	\$137,679.45	\$42,454.55	\$180,134.00						
TOTALS:		\$200,134.00	\$137,679.45	\$42,454.55	\$180,134.00						
TOTAL WORK TO DATE LESS PREVIOUS BILLING SUBTOTAL HOLDBACKS (@ 10%) SUBTOTAL HST (13%)				<table><tr><td>\$180,134.00</td></tr><tr><td>\$137,679.45</td></tr><tr><td>\$42,454.55</td></tr><tr><td>\$4,245.46</td></tr><tr><td>\$38,209.10</td></tr><tr><td>\$4,967.18</td></tr></table>		\$180,134.00	\$137,679.45	\$42,454.55	\$4,245.46	\$38,209.10	\$4,967.18
\$180,134.00											
\$137,679.45											
\$42,454.55											
\$4,245.46											
\$38,209.10											
\$4,967.18											
Approved: 				AMOUNT APPROVED FOR THIS INVOICE							
Contract Administrator (R. J. Burnside & Associates Limited)				\$43,176.28							

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Project No. 300056235
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Page No. 1
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SCHEDULE A - Total Works

ITEM NO.	DESCRIPTION	CONTRACT QUANTITY	UNIT	UNIT PRICE	CONTRACT TOTAL	PAYABLE QUANTITIES			TOTAL PAYMENT TO DATE
						PREV CERT	THIS CERT	TOTAL	
1.0	Allowances & Miscellaneous Expenses								
1.1	All other items: including, but not limited to, mobilization, locates, daily site maintenance/ cleaning, safety fencing and hoarding, access equipment and demobilization	1.00	LS	\$17,713.00	\$17,713.00		100.00%	100.00%	\$17,713.00
1.2	Contingency Allowance	1.00	allow	\$20,000.00	\$20,000.00				
1.3	Bonding	1.00	LS	\$2,000.00	\$2,000.00		100.00%	100.00%	\$2,000.00
2.0	Roof Replacement								
2.1	Flat roofs of Garages 1 & 2 and Canopy	1.00	LS	\$78,377.00	\$78,377.00		100.00%	100.00%	\$78,377.00
2.2	Sloped roofs of Garages 1 & 2 and Canopy	1.00	LS	\$51,408.00	\$51,408.00		100.00%	100.00%	\$51,408.00
	Optional Work:								
1	Additional cost to provide tapered fibre board	1.00	LS	\$30,636.00	\$30,636.00		100.00%	100.00%	\$30,636.00
SUBTOTAL:					\$200,134.00			SUBTOTAL:	\$180,134.00



TEL: 519-371-3888
 FAX: 519-371-4694
 INFO@DJPEATROOFING.CA

438840 Grey Rd 15,
 ANNAN, ONTARIO N0H 1B0

Sold To: PSCC No 5 133 Hwy 60 Huntsville, ON P1H 1C2	INVOICE Invoice Number: J002012 Invoice Date: Aug 10, 2023 Terms: Net 30 Customer Code: PSCC NO 5 PO/Contract No :
Job Location: 20 Ryder Drive Parry Sound P2A 2W9	Sales Cat/Slsmn: COM/HSE Customer PST #: ON-NA Job Number: 0000230068 Job Description: 20 Ryder Drive, Reference #2: App 1

Description	Amount
PROGRESS APPLICATION NO. 1	
CONTRACT:	200,134.00
EXTRAS:	0.00

TOTAL REVISED CONTRACT:	200,134.00
	=====
CONTRACT COMPLETED TO DATE:	137,679.45
EXTRAS COMPLETED TO DATE:	0.00

COMPLETED TO DATE SUB-TOTAL	137,679.45
LESS PREVIOUS BILLINGS:	0.00

GROSS INVOICE AMOUNT	137,679.45
	=====
(BALANCE TO INVOICE: 62,454.55)	
- CONDITIONS -	
We appreciate your business & this opportunity to make you look great!	Subtotal 137,679.45
2% Service charge on all overdue accounts past 30 days.	Less Holdback 13,767.95
Warranty VOID if account not paid in full.	GST/HST/BN# (129039160RT0001) 16,108.50
	Total Invoice 140,020.00
	=====



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438840 Grey Rd 15,
 ANNAN, ONTARIO N0H 1B0

Sold To: PSCC No 5 133 Hwy 60 Huntsville, ON P1H 1C2	INVOICE Invoice Number: J002038 Invoice Date: Aug 29, 2023 Terms: Net 30 Customer Code: PSCC NO 5 PO/Contract No :
Job Location: 20 Ryder Drive Parry Sound P2A 2W9	Sales Cat/Slsmn: COM/HSE Customer PST #: ON-NA Job Number: 0000230068 Job Description: 20 Ryder Drive, Reference #2: App 2

Description	Amount
PROGRESS APPLICATION NO. 2	
CONTRACT:	200,134.00
EXTRAS:	0.00

TOTAL REVISED CONTRACT:	200,134.00
	=====
CONTRACT COMPLETED TO DATE:	180,134.00
EXTRAS COMPLETED TO DATE:	0.00

COMPLETED TO DATE SUB-TOTAL	180,134.00
LESS PREVIOUS BILLINGS:	137,679.45

GROSS INVOICE AMOUNT	42,454.55
	=====
(BALANCE TO INVOICE: 20,000.00)	
- CONDITIONS -	
We appreciate your business & this opportunity to make you look great!	
2% Service charge on all overdue accounts past 30 days.	
Warranty VOID if account not paid in full.	
Subtotal	42,454.55
Less Holdback	4,245.45

GST/HST/BN# (129039160RT0001)	4,967.18

Total Invoice	43,176.28
	=====



Your clearance(s) / Vos certificats de décharge

We confirm that the business(es) listed below are active and in good standing with us.

Nous confirmons que la ou les entreprises énumérées ci-dessous sont actives et que leurs comptes sont en règle.

Contractor legal or trade name / Raison sociale ou appellation commerciale de l'entrepreneur	Contractor address / Adresse de l'entrepreneur	Contractor NAICS Code and Code Description / Code du SCIAN de l'entrepreneur et description	Clearance certificate number / Numéro du certificat de décharge	Validity period (dd-mmm-yyyy) / Période de validité (jj- mmm-aaaa)
D.J. PEAT ROOFING & SHEET METAL LTD.	438840 GREY RD 15, ANNAN, ON, N0H1B0, CA	007030: Non-Exempt Partners and Executive Officers in Construction - G3 238160: Roofing contractors	A0000IQGYE	20-Aug-2023 to 19-Nov-2023

Under Section 141 of the *Workplace Safety and Insurance Act*, the WSIB waives our right to hold the principal (the business that has entered into a contractual agreement with the contractor/subcontractor) liable for any unpaid premiums and other amounts the contractor may owe us for the validity period specified.
Aux termes de l'article 141 de la *Loi sur la sécurité professionnelle et l'assurance contre les accidents du travail*, la WSIB renonce à son droit de tenir l'entrepreneur principal (l'entreprise qui a conclu une entente contractuelle avec l'entrepreneur ou le sous-traitant) responsable de toute prime impayée et autre montant que l'entrepreneur pourrait lui devoir pour la période de validité indiquée.

WSIB Head Office: 200 Front Street West
Toronto, Ontario, Canada M5V 3J1

Siège social : 200, rue Front Ouest
Toronto (Ontario) Canada M5V 3J1

1-800-387-0750 | TTY/ATS 1-800-387-0050
employeraccounts@wsib.on.ca | wsib.ca

Statutory Declaration of Progress Payment Distribution by Subcontractor

Standard Construction Document

CCDC 9B – 2018

To be made by the Subcontractor as a condition for either

- ☒ second and subsequent progress payments; or
☐ release of holdback.

Information Appearing in the Subcontract Documents

Name of Project
20 Ryder Drive

Date of Subcontract: July 24, 2023

Name of Contractor
PSCC No 5

Application for payment number Invoice J002012
dated August 10, 2023 is the last
application for payment for which the Subcontractor has
received payment.

Name of Subcontractor
D J Peat Roofing & Sheet Metal Ltd.

Declaration

I solemnly declare that, as of the date of this declaration, I am an authorized signing officer, partner or sole proprietor of the Subcontractor, and as such have authority to bind the Subcontractor, and have personal knowledge of the fact that all accounts for labour, sub-subcontracts, products, services, and construction machinery and equipment which have been incurred directly by the Subcontractor in the performance of the work as required by the subcontract, and for which the Contractor might in any way be held responsible, have been paid in full as required by the subcontract up to and including the latest progress payment received, as identified above, except for:

- 1) holdback monies properly retained,
- 2) payments deferred by agreement, or
- 3) payment withheld by reason of legitimate dispute which has been identified to the party or parties from whom payment has been withheld.

I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Declared before me in Annan this 20 day of October in the year 2023
City/Town and Province

Lori Mitchell

Name
Administrative Coordinator
Title

Lori Mitchell
Signature

Teresa Petronella Tregunna
a Commissioner, etc., Province of Ontario
for D.J. Peat Roofing & Sheet Metal Ltd.
Expires September 8, 2025

(A Commissioner for Oaths, Notary Public, Justice of the Peace, etc.)

The making of a false or fraudulent declaration is a contravention of the Criminal Code of Canada, and could carry, upon conviction, penalties including fines or imprisonment.

This agreement is protected by copyright and is intended by the parties to be an unaltered version of CCDC 9 – 2018 except to the extent that any alterations, additions or modifications are set forth in supplementary conditions.

CCDC
9
2018

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CCDC Copyright 2018
Canadian Construction Documents Committee

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT
Construction Act

Municipality of McDougall in the District of Parry Sound

(County/District/Regional Municipality/Town/City in which premises are situated)

20 Ryder Drive

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

Entrance Canopy and Garage Roof Replacement

(short description of the improvement)

to the above premises was substantially performed on **October 12, 2023**

(date substantially performed)

Date certificate signed: **October 24, 2023**



(payment certifier where there is one)

Parry Sound Condominium

Corporation No.5 c/o Muskoka

Name of owner: **Condominium & Rental Services**

(owner and contractor, where there is no payment certifier)

Address for service: **9-133 Highway 60, Huntsville, ON, P1H 1C2**

D.J Peat Roofing and Sheet

Name of contractor: **Metal Ltd.**

Address for service: **438840 Grey Rd 15, Annan, ON, N0H 1B0**

R.J. Burnside & Associates

Name of payment certifier (where applicable): **Limited**

Address: **128 Wellington Street West, Ste 301, Barrie, ON, L4N 8J6**

(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

20 Ryder Drive, Nobel, Ontario

(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, a concise description of the premises, including addresses,
and the name and address of the person or body to whom the claim for lien must be given)