



MTE Consultants

520 Bingham Centre Drive, Kitchener, Ontario N2B 3X9

January 24, 2024

MTE File No.: C32605-670

Andrew Battistone  
iN4Structure Ltd.  
226 Boida Avenue,  
Ayr, ON N0B 1E0

*Email: [abattistone@in4structure.ca](mailto:abattistone@in4structure.ca)*

Dear Andrew:

**RE: Stauffer Woods – Block 96  
MTE-T-23-08 – Underground Servicing and Primary Roadworks  
Form 9 - Certificate of Substantial Performance  
City of Kitchener**

Enclosed for the purpose of advertising is a copy of the Certificate of Substantial Performance for the above noted project.

Please provide our office with the Certificate of Advertisement, Statutory Declaration and Workplace Safety Insurance Board Certificate when available to allow for release of holdback monies.

If you have any questions or require further information, please do not hesitate to call.

Yours truly,

**MTE Consultants Inc.**

**Sean Jerry**

Contractor Administrator

519-743-6500 ext 1288

[sjerry@mte85.com](mailto:sjerry@mte85.com)

SRJ:jng

Encl.

cc: Dave Peres, Activa Holdings Inc (email)  
Dave Hicks / Chris Urbina, MTE Consultants Inc.

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**Form 9**

**CERTIFICATE OF SUBSTANTIAL PERFORMANCE  
OF THE CONTRACT UNDER SECTION 32 OF THE ACT  
CONSTRUCTION ACT**

**City of Kitchener**

.....  
(County/District or Regional Municipality/City or Borough of  
Municipality of Metropolitan Toronto in which premises are situate)

**Stauffer Woods – Block 96**

.....  
(Street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

**Underground Servicing and Primary Roadworks**

.....  
(short description of the improvement)

to the above premises was substantially performed on

December 11, 2023

.....  
(date substantially performed)

Date certificate signed: January 24, 2024

.....  
Sean Jerry  
(payment certifier where there is one)

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.....  
(owner and contractor where  
there is no payment certifier)

Name of owner: Activa Holdings Inc.  
Address for service: 55 Columbia Street East, Suite 1, Waterloo, ON N2J 4N7

Name of contractor: iN4Structure Ltd.  
Address for service: 226 Boida Avenue, Ayr, ON N0B 1E0

Name/Address of payment certifier: MTE Consultants Inc.  
520 Bingemans Centre Drive, Kitchener, Ontario N2B 3X9

(Use A or B, whichever is appropriate)

A. Identification of premises for preservation of liens:

.....  
(where liens attach to premises, reference to lot and plan or instrument registration number)

B. Office to which claim for lien and affidavit must be given to preserve lien:

MTE Consultants Inc. ....  
(where liens do not attach to premises)