

June 05, 2024

Marius Byrski
Chief Estimator | Project Manager
Maresco Limited
2-171 Basaltic Road
Concord, Ontario L4K 1G4

Dear Mr. Byrski,

**RE: 1976 Building Glazing Replacement
227 King Street South, Waterloo, ON
Contract Close-Out**

RJC No. TOR.116686.0038

All parties, Sun Life Assurance Company of Canada c/o Bentall Property Services (Ontario) Ltd., Read Jones Christoffersen Ltd., and Maresco Limited have agreed that the work associated with the 1976 Building Glazing Replacement at the above-noted site is substantially complete. A copy of the Certificate of Substantial Performance is attached for publication. You are required by the terms of your Contract to take all appropriate measures to comply with the Contract Close-Out procedures outlined in the documents including:

- The requirements of the Construction Act
- The requirements of the Worker's Compensation Act
- All other Contractual Obligations

In addition to these items, you are also required to supply all guarantees, warranties, inspection certificates, maintenance manuals and project record drawings in accordance with the requirements of the Contract Documents. These requirements are outlined in the specification, specifically:

- Section 01 78 36 – Warranties and Bonds
- Section 08 81 00 – Glass and Glazing

Please note that the Glazing Unit Warranty is to be a joint warranty by the Installer and Manufacturer. Please submit a certificate signed by the Installer and Manufacturer along with your general warranty. The warranty periods are clearly outlined in Specification Section 01 78 36 and in the applicable technical specification sections. All warranty periods shown in this section are applicable and remain unchanged.

A final walk-through inspection will be scheduled by Read Jones Christoffersen Ltd. During the final walk-through, any deficiencies will be noted.



The holdback will become payable (60) days from the date of publication of the Certificate of Substantial Performance. Please include proof of publication and all warranties and maintenance manuals with your holdback invoice. It is expected that all deficiencies will be addressed and the required maintenance manuals and project record drawings will be provided prior to the holdback invoice becoming due.

We trust this information is satisfactory and self-explanatory; however, if you have any questions, please do not hesitate to call.

Yours truly,

READ JONES CHRISTOFFERSEN LTD.

A handwritten signature in black ink, appearing to read 'Jeff Stevens', is written over a light grey rectangular background.

Jeffrey Stevens, B.A.Sc., EIT
Engineering Intern
Building Science and Restoration

Reviewed by:

A handwritten signature in black ink, appearing to read 'Jordan Swail', is written over a light grey rectangular background.

Jordan Swail, B.E.Sc., P.Eng., B.S.S.
Associate
Building Science and Restoration

Encl. Certificate of Substantial Performance

Construction Act

R.S.O. 1990, Chapter C.30
Last Amendment: 2018, C.17, Sched. 8, S.1-20

**CERTIFICATE OF SUBSTANTIAL PERFORMANCE
OF THE CONTRACT UNDER SECTION 32 OF THE ACT**

REGIONAL MUNICIPALITY OF WATERLOO

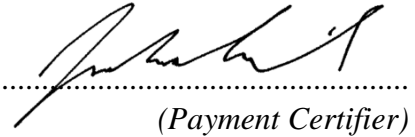
**227 KING STREET SOUTH
WATERLOO, ONTARIO**

This is to certify that the Contract for the following improvement:

1976 BUILDING GLAZING REPLACEMENT

to the above premises was substantially performed on **MAY 31, 2024**

Date certificate signed: **JUNE 5, 2022**


.....
(Payment Certifier)

Name of Owner: **SUN LIFE ASSURANCE COMPANY OF CANADA C/O
BENTALL PROPERTY SERVICES (ONTARIO) Ltd.**

Address of Service: **227 King Street South
Waterloo, Ontario N2J 2C5**

Name of Contractor: **MARESCO LIMITED**

Address for Service: **171 Basaltic Road, Unit 2
Concord, Ontario, L4K 1G4**

Name of Payment Certifier: **READ JONES CHRISTOFFERSEN LTD.**

Address: **40 Weber Street East, Suite 800
Kitchener, Ontario N2H 6R3**

A. Identification of premises for preservation of liens:

**Registered Plan 385. Lots 99-103, Lot 123, Lot 127, Lot 228, Lot 230, Lot 257, Part
Lot 98, Part Lot 122, City of Waterloo, Regional Municipality of Waterloo**