



June 21, 2024

**Via: Email**

Jake Brouwer, C.Tech.  
AVERTEX Utility Solutions Inc.  
205235 County Road 109  
Amaranth ON L9W 0T8

Dear Jake:

**Re: Shade's Mills Conservation Area Water Servicing Building  
Notification of Substantial Performance  
Project No.: 300044341.0000**

Please find enclosed a completed Form 9, Construction Act, Certificate of Substantial Performance duly signed and dated confirming that the Water Servicing Building project at Shade's Mills Conservation Area project has been substantially performed as of March 22, 2024.

The 60-day lien period as set out in the Construction Act starts on the date that Certificate of Substantial Performance is published.

At the end of the 60-day lien period, a Payment Certificate will be prepared releasing the Statutory Holdback. Prior to the Release of Holdback, the following documentation will be required:

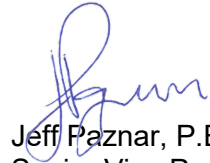
- Proof of publication of Substantial Performance
- Current WSIB Certificate
- Current Statutory Declaration
- Request for the release of the Statutory Holdback (a billing request)
- A Contract Release Form releasing the Owner from all future claims relating to the contract with any exceptions (deficiencies, outstanding work, claims, etc.)
- Confirmation that there are no outstanding un-resolved third party or insurance claims

Once all the documentation has been received and is in good order, and upon expiration of the 60-day lien period, the holdback will be released.

Please feel free to contact me should you have any questions or comments regarding this matter.

Yours truly,

**R.J. Burnside & Associates Limited**



Jeff Paznar, P.Eng., EP  
Senior Vice President Water / Wastewater  
JP:af

Enclosure(s) Form 9

cc: Alan McKee, Grand River Conservation Authority (enc.) (Via: Email)

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**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Act*

**City of Cambridge**

(County/District/Regional Municipality/Town/City in which premises are situated)

**450 Avenue Road, Cambridge, ON N1R 5S4**

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

**Water Servicing Building at Shade's Mills Conservation Area**

(short description of the improvement)

to the above premises was substantially performed on **March 22, 2024**

(date substantially performed)

Date certificate signed: **June 21, 2024**



(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: **Grand River Conservation Authority**

Address for service: **400 Clyde Road, PO Box 729 Cambridge, ON N1R 5W6**

Name of contractor: **AVERTEX Utility Solutions Inc.**

Address for service: **205235 County Road 109, Amaranth ON L9W 0T8**

Name of payment certifier (where applicable): **R.J. Burnside & Associates Limited**

Address: **292 Speedvale Ave. W., Unit 20, Guelph, ON N1H 1C4**

(Use A or B, whichever is appropriate)

A. Identification of premises for preservation of liens:

(if a lien attaches to the premises, a legal description of the premises, including all property identifier numbers and addresses for the premises)

B. Office to which claim for lien must be given to preserve lien:

**400 Clyde Road, PO Box 729 Cambridge, ON N1R 5W6**

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)