

PROVENCHER_ROY

To: Timothy MacDonald-Plante
DMJ Gestion Management
20 Gurdawa Road, Unit 9
Nepean, ON, K2E 8B3

Date: July 17th, 2024

And to: Claude Robineau
Conseil des écoles catholiques du Centre-Est (CECCE)
4000 Labelle Street
Ottawa, ON, K1J 1A1

Re: Réfection de la façade // École élémentaire catholique Sainte-Thérèse d'Avila

**CECCE Project No. 2022STA099
DMJ Project No. 2232201
Architect Project No. 220121**

Certificate of Substantial Performance

Dear Mr. Robineau, Mr. MacDonald-Plante,

Please find enclosed the "Certificate of Substantial Performance" for the above noted project. In accordance with contract between Conseil des écoles catholiques du Centre-Est (CECCE) and DMJ Gestion Management, Provencher_Roy hereby certifies that:

1. (a) The work or a substantial part thereof is ready for use

or

(b) The work is being used for the purpose intended.

and
2. The work to be done under the contract is capable of completion or correction at a cost of not more than \$31,428.14.

The contractor shall publish a copy of the Certificate of Substantial Performance in a construction trade newspaper and shall provide the Architect with proof of the date of publication. The day following the date of publication shall be the first day counted, or day one of the 60-day period for registration of mechanic's lien. The Contractor and his Sub-contractors shall continue to work towards completion of the contract during this period. Provided no liens are registered, holdback monies of the work are due payable one day after termination of this period.

The issuance of this Certificate does not release the Contractor or any Sub-contractor from the duty of completing the work pursuant to the terms of the contract.

Kind regards,



Sandra Baran, M.Arch, BAS
INTERN ARCHITECT

PROVENCHER ROY ASSOCIÉS ARCHITECTES INC.

47, CLARENCE ST, UNIT 440

OTTAWA, ON, CANADA K1N 9K1

T 613 686 6339

F 514 844.6526

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

City of Ottawa

(County/District/Regional Municipality/Town/City in which premises are situated)

9575 Marionville Rd, Russel, ON K4R 1E5

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

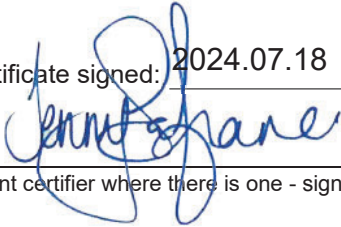
Exterior Cladding Renovation École élémentaire catholique Sainte Thérèse d'Avila

(short description of the improvement)

to the above premises was substantially performed on 2024.07.17

(date substantially performed)

Date certificate signed: 2024.07.18



(payment certifier where there is one - signature required)

(owner and contractor, where there is no payment certifier - signatures required)

Name of owner: Conseil des écoles catholiques du Centre-Est (CECCE)

Address for service: 4000 Labelle Street, Ottawa, ON, K1J 1A1

Name of contractor: DMJ Gestion Management

Address for service: 20 Gurdawa Road, Unit 9, Nepean, ON, K2E 8B3

Name of payment certifier (where applicable): Jenny Lafrance

Address: 47 Clarence Street, Unit 440, Ottawa, ON, K1N 9K1

(Use A or B, whichever is appropriate)

A. Identification of premises for preservation of liens:

9575 Marionville Rd, Russel, ON K4R 1E5

(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)

Request Letter for Substantial

2024-07-17

Project Name: 2232201 CECCE_Exterior Cladding Renovation - Sainte-Therese (2022STA099)

Dear Sandra Baran,

I hope this letter finds you well. I am writing to formally request a Substantial Completion Letter for the **2232201 CECCE_Exterior Cladding Renovation - Sainte-Therese (2022STA099)** which has been diligently working on.

As per the terms outlined in our contract/agreement, the project has reached a stage where it can be deemed substantially complete. This milestone signifies that the project has been sufficiently finished to be operational and functional, with minor outstanding items that do not impede its intended use.

We believe that obtaining a Substantial Completion Letter at this juncture is crucial for various reasons, including:

- Confirmation of project completion for contractual and legal purposes.
- Initiation of the warranty period.
- Facilitation of the final payment process.
- Commencement of any necessary post-completion procedures.

Cirterra No. 1 - Financial Criteria Calculation			
Contract Amount as per Payment Certificate No. 10 was		\$1,050,889.29	
inclusive of authorized changes			
Contract Value		\$	1,071,406.79
	\$1,000,000.00	3%	\$30,000.00
\$	71,406.79	2%	\$1,428.14
Total:			\$31,428.14
Financial criteria balance to achieve substainal performance:			\$31,428.14
Incomplete work as of Payment Certificate 10		\$	(20,517.50)

In accordance with the new project timeline and specifications, we have fulfilled all major requirements and addressed any significant deficiencies promptly. Any remaining tasks are considered deficiencies items, which are typical in the final stages of construction/completion projects.

Please review the above calculation, to verify that the project meets the criteria for substantial completion. We are more than willing to schedule a site visit or provide additional information if necessary.

We kindly request that you issue the Substantial Completion Letter at your earliest convenience to ensure the seamless progression of the project and to facilitate its successful handover.

Thank you for your attention to this matter. We look forward to your prompt response and the successful conclusion of this project.

Sincerely,

TIMOTHY MAC DONALD-PLANTE

Project Manager
Gestionnaire de projet

C 819-576-6783

tmacdonald@dmjmanagement.ca

20 Gurdwara Road, Unit 9, Nepean (ON) K2E 8B3
57, route 105, Unité 200, Chelsea (QC) J9B 1L3

GESTIONDMJ.CA



DMJ/
GESTION
MANAGEMENT



DMJ/ GESTION
MANAGEMENT

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