

August 15, 2024  
Our File No.: 29017-011

**VIA: E-MAIL** [dcarpenter@lacroixplg.com](mailto:dcarpenter@lacroixplg.com)

Mr. Dave Carpenter  
N. Lacroix Plg & Htg (Timmins) Ltd.  
80 Birch Street South  
Timmins, Ontario  
P4N 2A7

Dear Mr. Carpenter:

**Re: R195-102 - St. Anne English Catholic School ERV Units  
Certificate of Substantial Performance**

Please find enclosed a copy of the certificate of substantial performance (Form 9) for the above noted project. Please arrange for publication in a construction trade newspaper as per Ontario Reg. 304/18 within seven days of receipt of this letter and send proof of publication once it is received.

Along with proof of publication, submit an application for payment of the lien holdback amount, an up to date WSIB certificate, an up to date Statutory Declaration, and updated proof of insurance for the warranty period along with any other documentation noted in the Contract Documents. If you have any questions or comments, please do not hesitate to contact our office.

Yours very truly,

J.L. RICHARDS & ASSOCIATES LIMITED

Prepared by:

Tauno Ranta  
Senior Architectural Designer

TR:jc

**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Act*

Iroquois Falls

(County/District/Regional Municipality/Town/City in which premises are situated)

200 Church Street, P.O. Box 7810, Iroquois Falls, ON P0K 1G0

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

R195-102 - St. Anne English Catholic School Ventilation ERV, JLR No. 29017-011

(short description of the improvement)

to the above premises was substantially performed on **August 15, 2024**

(date substantially performed)

Date certificate signed: **August 15, 2024**

Tauno Ranta

Digitally signed by Tauno Ranta  
DN: E=tranta@jrichards.ca, CN=Tauno  
Ranta, OU=Managers, OU=JLR Users,  
DC=jrichards, DC=ca  
Date: 2024.08.15 13:07:58-04'00'

(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: Northeastern Catholic District School Board

Address for service: 383 Birch Street North Timmins, ON P4N 6E8

Name of contractor: N. Lacroix Plg & Htg (Timmins) Ltd.

Address for service: 80 Birch Street South Timmins, Ontario P4N 2A7

Name of payment certifier (where applicable): J.L. Richards & Associates Limited

Address: 834 Mountjoy Street South, PO Box 10, Timmins, Ontario, P4N 7C5

(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

Parcel 105 North East Cochrane Lot 10,13,15,16,& 17 on Plan -33 T Excepting C35260, C35264, & C7585 Parcel 7014 North East Cochrane Lot 6 on Plan -20 T, except Part 1 on Plan CR-816

(if a lien attaches to the premises, a legal description of the premises,  
including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, a concise description of the premises, including addresses,  
and the name and address of the person or body to whom the claim for lien must be given)