

**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Act*

**City of Ottawa, Regional Municipality of Ottawa Carleton**

(County/District/Regional Municipality/Town/City in which premises are situated)

**Adrienne Clarkson Elementary School, 170 Stoneway Dr, Nepean, On, K2G 6R2**

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

**2024 Stair Replacement**

(short description of the improvement)

to the above premises was substantially performed on **August 23 2024**

(date substantially performed)

Date certificate signed: **August 29<sup>th</sup> 2024**

(payment certifier where there is one)

*Tyler Watten*

*[Signature]*

(owner and contractor, where there is no payment certifier)

Name of owner: **Ottawa-Carleton District School Board**

Address for service: **133 Greenbank Road, Ottawa, Ontario K2H 6L3**

Name of contractor: **Retrofit Solutions Inc.**

Address for service: **1 Crossing Place, Ottawa, Ontario, K2J 4B3**

Name of payment certifier (where applicable):

Address:

(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

**Adrienne Clarkson Elementary School, 170 Stoneway Dr, Nepean, On, K2G 6R2**

(if a lien attaches to the premises, a legal description of the premises, including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, a concise description of the premises, including addresses, and the name and address of the person or body to whom the claim for lien must be given)