

September 10, 2024

Victor Alves
Senior Project Manager, President
Norfield Construction Inc.
2 Marconi Court, Unit #14
Bolton, Ontario, L7E 1E5

Dear Mr. Alves,

RE: 100 Maple Grove Road, Cambridge
Salt Storage Building Localized Structural Repairs
Contract Close-Out

RJC No. TOR.110617.0023

All parties (Region of Waterloo, Read Jones Christoffersen Ltd., and Norfield Construction Inc.) have agreed that the work associated with the Salt Storage Building Localized Structural Repairs at the above-noted site is substantially complete. A copy of the Certificate of Substantial Performance is attached for publication. You are required by the terms of your Contract to take all appropriate measures to comply with the Contract Close-Out procedures outlined in the documents including:

- The requirements of the Construction Act
- The requirements of the Worker's Compensation Act
- All other Contractual Obligations

In addition to these items, you are also required to supply all guarantees, warranties, inspection certificates, and project record drawings in accordance with the requirements of the Contract Documents. These requirements are outlined in the specification, specifically:

- Section 01 78 36 – Warranties and Bonds
- Section 07 92 10 – Sealants and Caulking
- Section 13 31 13 – Fabric Cover

Please note that the Sealants and Caulking, and Fabric Cover Warranties are to be joint warranties by the Installer and Manufacturer. Please submit a certificate signed by the Installer and Manufacturer along with your general warranty. The warranty periods are clearly outlined in Specification Section 01 78 36 and in the applicable technical specification sections. All warranty periods shown in this section are applicable and remain unchanged.

Contractor is required to submit project record drawings for the work performed as part of the Contract. If a clean set of drawings is required for record drawing purposes please let RJC know.



The holdback will become payable 60 days from the date of publication of the Certificate of Substantial Performance. Please include proof of publication and all warranties with your holdback invoice. It is expected that all deficiencies will be addressed and the required project record drawings will be provided prior to the holdback invoice becoming due.

We trust this information is satisfactory and self-explanatory; however, if you have any questions, please do not hesitate to call.

Yours truly,

READ JONES CHRISTOFFERSEN LTD.

Prepared by:

A handwritten signature in blue ink, appearing to read 'Jordan Ladd', is written over a faint, light blue circular stamp.

Jordan Ladd, B.Eng., P.Eng.
Project Engineer
Building Science and Restoration

Encl. Certificate of Substantial Performance

Construction Act

R.S.O. 1990, Chapter C.30
Last Amendment: 2018, C.17, Sched. 8, S.1-20

**CERTIFICATE OF SUBSTANTIAL PERFORMANCE
OF THE CONTRACT UNDER SECTION 32 OF THE ACT**

REGION OF WATERLOO


**100 MAPLE GROVE ROAD
CAMBRIDGE, ONTARIO**

This is to certify that the Contract for the following improvement:

SALT STORAGE BUILDING LOCALIZED STRUCTURAL REPAIRS

to the above premises was substantially performed on **September 6, 2024**

Date certificate signed: **September 10, 2024**

.....

(Payment Certifier)

Name of Owner: **REGION OF WATERLOO**

Address of Service: **150 Frederick Street, 4th Floor
Kitchener, Ontario, N2G 4J3**

Name of Contractor: **NORFIELD CONSTRUCTION INC.**

Address for Service: **2 Macroni Court, Unit #14
Bolton, Ontario, L7E 1E5**

Name of Payment Certifier: **READ JONES CHRISTOFFERSEN LTD.**

Address: **40 Weber Street East, Suite 800
Kitchener, Ontario, N2H 6R3**

A. Identification of premises for preservation of liens:

**100 Maple Grove Road
Cambridge, Ontario**