



**IRC Building Sciences Group**

2121 Argentia Road, Suite 401  
Mississauga, Ontario, L5N 2X4  
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Toll Free: 1.888.607.5245

BML Roofing Systems Inc.  
15 Ryan Place, Unit 3  
Brantford, ON N3S 7S1

August 28, 2020  
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Tel: 519.751.0953  
[josh@bmlroofing.ca](mailto:josh@bmlroofing.ca)

**Attention: Josh Beerepoot**

RE: Close out Documents for Walpole North Elementary School  
1895 Haldimand 55, Jarvis, ON  
Replacement of Roof Area 102

IRC#: 15407-HR20-005IN

Dear Mr. Beerepoot,

This letter is to inform you that the above noted project is substantially complete.

Attached is our Certificate of Substantial Performance (Form 9). You are responsible for placing an advertisement in the Daily Commercial News stating the completion of work at the above stated address, to inform all sub-contractors and suppliers.

Kindly issue the following close-out documents:

1. Certificate of Publication
2. Contractor's Warranty
3. Manufacturer's Warranty

Please note that the warrantees **MUST** specify the **roof areas** and **square footage** completed for this project.

Once the required documentation is processed, you may forward them to our office for review and proper distribution. Final payment will be released once all close-out documents are received in good order.

Should you have questions or concerns, please contact our office.

Yours Truly,

Greg Wallace  
Manager Field Services

cc.- Terry Bohnsack

**FORM 9**  
**CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE**  
**CONTRACT UNDER SECTION 32 OF THE ACT**

*Construction Act*

**Haldimand County**

(County/District/Regional Municipality/Town/City in which premises are situated)

**1895 Haldimand 55, Jarvis, ON N0A 1J0**

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

**Roof Replacement - Roof 102**

(short description of the improvement)

to the above premises was substantially performed on **July 31, 2020**

(date substantially performed)

Date certificate signed: **August 28, 2020**



(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: **Grand Erie District School Board**

Address for service: **349 Erie Avenue, Brantford, ON N3T 5V3**

Name of contractor: **BML Roofing Systems Inc.**

Address for service: **15 Ryan Place, Unit 3, Brantford, ON N3S 7S1**

Name of payment certifier (where applicable): **IRC Building Sciences Group**

Address: **2121 Argentia Road, Suite 401, Mississauga, Ontario, L5N 2X4**

(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

**Walpole North Elementary School, 1895 Haldimand 55, Jarvis, ON N0A 1J0**

(if a lien attaches to the premises, a legal description of the premises,  
including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)