



MTE Consultants

1016 Sutton Dr., Unit A, Burlington, Ontario L7L 6B8

Change Order

February 24, 2020

MTE File No.: C39432-103

Kevin Lewis
Capital Works Project Manager
Niagara Regional Housing
1815 Sir Isaac Brck Way, Campbell East
Thorold, ON L2V 3Z3
E-mail: kevin.lewis@niagararegion.ca

Dear Mr. Lewis:

RE: Change Order No. 1
211 King Street, Welland ON - Window Replacement

Please find attached a copy of Change Order No. 1 for this project. This Change Order relates to the adjustment of the Contingency Allowance to account for a mathematical error in the base bid total on the submitted bid form.

Mishay Construction Inc. submitted their bid form with a base bid \$4,000.00 less than the correct total. The total submitted excluded item A1 "Mobilization & Demobilization" for \$3,000.00 and Item A2 "All Other Items" for \$1,000.00.

Niagara Regional Housing proposed the Contingency Allowance be used to account for the mathematical error and the allowance be reduced by \$4,000.00 to repopulate Items A1 and A2. The submitted base bid will remain unchanged.

If everything is in order we ask that you print and sign three copies and return them to our office for distribution to the Contractor or if you wish to do this electronically, please insert your electronic signature and return by email. One fully executed copy of the Change Order will be returned to your office for your files.

Yours Truly,

MTE Consultants Inc.

Cassandra Fusato, B.Eng., E.I.T.

Project Coordinator, Building Restoration
905-639-2552 Ext. 2408
cfusato@mte85.com

CMF:axd

Encl. Change Order No. 1

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CHANGE ORDER No. 1

Project: 211 King St., Welland - Window Replacement **MTE File No:** 39432-103
Client: Niagara Regional Housing
Contractor: Mishay Construction Inc. **Date:** February 24, 2020

All work shall conform to the provisions of the Contract and shall be of the same standards of material and workmanship as called for or implied by the instruments of Contract for the rest of the work, unless specifically stated to the contrary herein. Pricing includes all additional costs related to changes in premiums for project bonding charged by the insurer. This Change Order does not authorize any work beyond this maximum quantity. A revision to unit prices may only be requested should the actual quantity of work be 30% less than the estimated maximum.

It is in order for you to proceed with the following work:

Item No.	Item Description	Estimated Quantity	Rate	Amount
1.1	Change Item D1 "Contingency Allowance for Miscellaneous Repairs" from \$5,000.00 to \$1,000.00. This is to account for mathematical error in submitted base bid.	N/A	N/A	\$ -
Total Change (Value Added Taxes Excluded):				\$ -

The Contract Schedule shall be unchanged.

The amount of the Contract is unchanged:

.....00/100 Dollars

(Value added taxes excluded)

This Change Order	\$ -
Total Previous Change Orders	\$ -
Total Change Orders to Date	\$ -
Estimated Contract Variations	\$ -
Original Contract Estimate	\$ 46,410.00
New Contract Estimate (Value Added Taxes Excluded)	\$ 46,410.00

Per 
APPROVED BY MTE Consultants Inc.

Date February 24, 2020

Per _____
APPROVED BY Niagara Regional Housing

Date _____

Per _____
RECEIVED BY Mishay Construction Inc.

Date _____